



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

CHHAMARIA ANCHALIK COLLEGE

**CHHAMARIA ANCHALIK COLLEGE, VILL- CHHAMARIA, P.O. CHHAMARIA,
DIST- KAMRUP**

781136

www.cacollege.ac.in

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

1. Executive Summary

1.1. Introduction:

Chhamaria Anchalik College opened its portals on the 12th August 1994, aiming to impart quality and value based education in the greater Chhamaria area. The relentless effort of a handful of philanthropists of this communal harmonious area visualized their dream of higher education in 1994 at Chhamaria Anchalik High School. Late Gajendra Adhikary was the founder principal of this college.

After two years of service at that high school, the college functionaries were transferred to this present foundation and has been proving its yeoman services among the student communities coming from within and beyond of the greater area.

Initially, the building was Assam Type and also single roof classrooms for smooth conduction of classes. Then RCC building is built for better facilities among all stakeholders of the college. At present, 25 permanent faculty members are proving their teaching jobs in the college.

The college got its opening permission from Gauhati University on 17/09/1994, Part-I concurrence from State Government of Assam on 27/11/1998, Part-I affiliation on 20/08/1999, Part-II affiliation on 22/09/2001, and part II concurrence from State Government on 30/12/2004 and permanent affiliation from Gauhati University on 27/11/2009.

The college is recognised under Section 2(f) and 12 (b) of the UGC Act, 1956 (Letter No. F. No. 8-57212011) dated 23rd January, 2012.

The college (Posts Provincialisation) was provincialised by the State Government of Assam in 2013 (with effect from 14-08-2013) and in 2021(with effect from 01-01-2021).

The college has adopted a village named Kahibari and agreed MoUs with various institutions to provide social services to the needs, especially the poor. The college has organized workshops, Lecture programme, and awareness programme time to time for academic development. Teachers, students, and local communities participate to succeed these programmes.

Chhamaria Anchalik College is located at Chhamaria of Kamrup, Assam and is 72.6 Kilometres away from Guwahati city. At present academic session, 455 students are studying in the college with Honours/ Regular programmes.

The college has provided Add-on courses of 30 hours during the assessment period.

This college is regularly participating in AISHE as per direction of MHRD, Government of India.

Vision

- To be developed as inter-disciplinary institution of excellence in sustainable development, with value making impact factor in socio-economy and ecology.
- To integrate knowledge of Indian humanities with skills to generate graduates for better employment.
- To provide high quality education amidst students to enable them continuously critical thinkers for better life on Earth.
- To become one of the autonomous institutions by 2036 within the country.

Mission

“This institution hatches impulses to make Enrichment of learning, enhancement of competencies, and transforming of lives by collective approaches”.

For this, we have,

- To make the institutional mission in practical, the institutional stakeholders would like to proceed in collective way.
- To strengthen the internal quality of the institution, the IQAC (Internal Quality Assurance Cell) is messed up with diverse aspects of institutional strategy making and due planning ways round the year as per needs and vision of the college. The IQAC is visualized as a forum for not only a monitoring, but also closer scatter and brainstorming functional body of the institution. It is a pleasure that the IQAC is a pioneer of the institutional documentation in all matters of institutional initiatives.
- To match IDP with NEP-2020, the institutional task-force is bound to serve for the better development of the institution.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1.3.Strength, Weakness, Opportunity and Challenges (SWOC)

Strength:

The following parameters are our institutional strength:

1. Diversity in students' enrollment and unity in education.
2. Adequate building for academic activities.
3. Sufficient desk and benches for students.
4. Teachers are punctual, sincere, committed and dedicated, and motivated towards students.
5. Sufficient land for infrastructure.
6. Decentralised management.
7. Green and clean campus of college.

8. Outdoor play facilities.
9. Central library is well equipped with sufficient number of books.
10. Active NSS unit to provide social services.
11. A good many published books with ISBN and article published in national, international journals done by faculties.
12. Women Hostel for girl students.
13. The college campus is tobacco free zone.
14. No discrimination among students community.
15. Alumni Association.
16. One adopted village.
17. Boys' and Girls' Common Room
18. MoUs for knowledge exchange to enrich knowledge.
19. ICT enabled classroom.
20. Academic performances of students are satisfactory.

Institutional Weakness

1. The college is situated in flood affected area and therefore, academic environment suffers badly during flood period.
2. The college is located in the area of economically backward area.
3. Income generation is very limited.
4. This institution is a single stream.
5. Majority of Students come from poor socio-economic condition.
6. Limited staff in sanction post of the college.
7. Services of a group of teachers are not yet to be provincialised.
8. The road communication of surrounding area of the college is pitiable.
9. No permanent Auditorium.
10. No Hostel for boys.
11. Inadequate number of computers.
12. Inadequate number of digital class room.

Institutional Opportunity

1. Computer learning facilities for students without hampering of normal class routine.
2. Pure drinking water supply.
3. MoUs opportunities with various organizations.
4. Add-on course learning facilities without normal break.
5. Co-education facility admission is open for all categories.

Institutional Challenge

1. The college area suffers from flood affection. Students have to suffer to reach college in time.
2. Shortage of sufficient fund in college creates hamper to develop infrastructure for betterment of academic facilities.
3. A group of teachers whose posts are not provincialised are provided minimum salary which hampers

their psychological set up to proceed with global educational atmosphere.

4. Drop out students in every year is another challenge of the college.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

1.2. Criterion-wise Summary:

Curricular Aspects:

Chhamaria Anchalik College is conducting the UG Level Curriculum of Arts Stream designed by its affiliating Gauhati University. This institution ensures effective curriculum through a well planned and documented process in academic session. The college has academic Committee to prepare Annual Academic Calendar following the calendar of Gauhati University. The Academic Calendar when approved is circulated among the students on Notice Board. A master Class Routine prepared by Routine Committee is followed to prepare departmental class routine. Each Head of Department distributes courses among faculty member on Class

Routine basis. To assess the class attendances of the students, students' attendances are recorded in register book. The taught curriculum is evaluated through sessional examination, Home Assignment semester-wise as per direction of Gauhati University. The college Examination Board conducts both internal and external examinations. The marks obtained by the students in internal evaluation are maintained in departmental progressive record book while the marks of final examinations are recorded in college office record book. The participatory learning is conducted through Wall Magazine, College Magazine, excursion, and experiential learning through project work and field work. Faculty members participate in paper evaluation of external examination in UG of Arts Stream of the Gauhati University. The College has been exercising semester system since 2011-12 and CBCS since the academic session of 2019-20 as per guideline of the affiliating university. The college has offered by itself 41 Add on certificate courses and 19 awareness programmes from 2018-19 to 2022-23. To mobilize effective curriculum; the college collects feedbacks from students, teachers, parents and alumni. All feedback reports analyzed are submitted to the competent authority for necessary action.

Teaching-learning and Evaluation

Chhamaria Anchalik College follows academic guidelines of its affiliating university and the directions of Government of India in the context of students' enrollment against Reserved Categories. During academic session, students are put to continuous internal assessment through class tests, group discussion, quiz, extempore speech, sessional examination etc. for motivation towards academic improvement. The college adopts various strategies and methodologies to assess students in teaching learning processes. Remedial classes are taken for the slow learners, and quiz, debate, seminar, extempore speech are instituted to encourage the advance learning students. Various issue based Knowledge is provided to the students in practical life. For this, the college has initiated educational excursion, field trips, project report writing, participation in extension activities, outreach programmes, participatory learning etc.. The enhancement of quality education is practiced in terms of group activities, innovative and effective methods, and individual guidance among the students. The mentors try their best to boost self confidence of students solving doubts and problems in learning issues. At present, 25 full time teachers in the college are providing their services amidst the students' community. Most of the teachers are research oriented in academic performance and use ICT for effective learning in class.

Sessional examination is conducted as per academic calendar of Gauhati University in time under Examination Board of the college. The assessment of students' internal concerns is assessed impartially. Internal marks are given to the students as per their performances in Sessional Examination, Class Attendances, and Home Assignments. The pass percentage of 2022-23 is 93.39.

Research, Innovations and Extension

Chhamaria Anchalik College is imparting undergraduate degree programme and therefore, research is a challenging issue in higher scale of achievement. There are minor objectives of research in this UG level in Arts under Gauhati University. Field based activities are partially included in the subjects like Assamese and project based activities are provided in the subject of Education in the college. The faculty members of the college are adherent to their academic research and publication both in book and journal. It is a pleasure that faculties of the college have already ten ISBN Books, 5 publications in CARE list journal, 43 Publication in ISBN and ISSN journals (National and international). It is a pleasure to note that a good number of faculties have already completed Minor Research Projects(MRP) on various subject matters under University Grant Commission. The college has already published a research based magazine named CHHAMRUPA. In the

forthcoming sessions, the college will establish a research journal for recurrent publication. The college has already tied up with ICT Academy, Bangaluru, Karnataka.

To earn more support from people around the college, the college has adopted a neighbouring village and several schools to exchange knowledge with simultaneous priority of holistic development for intellectual achievement. In the adopted villages, the college through NSS has completed several outreach programmes in the last few years on different social issues like abuses of child marriage, drugs etc. Besides, physical exercises like yoga are done for sound health. The activities of NSS either by self or by the higher authority is performed and accordingly recorded in proceeding form. These activities of NSS like Cleanliness are uploaded in Metrics No. 3.4.3 of Self Study Report of Chhamaria Anchalik College. YRC of the college is also providing its social services organising free health camps from time to time in neighbouring societies. The Red Ribbon Club is functioning with critical social issues like AIDS, Drugs in the institution.

For career settlement of students as after their undergraduate education, career counseling is organized from time to time in the institution.

The college is very sincere in tying up MoU with different institutions and both govt. and non-govt. organizations.

Infrastructure and Learning Resources

It is our tribute to Chhamaria High School, Chhamaria that first classes of the B.A. the First Year started in 1994. At that time, the campus of the school was shared as infrastructure and learning resources for Chhamaria Anchalik College, Chhamaria. At present, this college has its own infrastructure and learning resources for the accommodation of around 500 students of Under Graduate Level in Arts Stream. Chhamaria Anchalik College has its own land measuring 9.918 acres (30 bighas) with its built up area about 2500 square metres. This institution has an adequate number of class rooms, 4 with ICT facilities. Each department is facilitated with computers and printers. There is a central library with automation and computers, printers to work typographical and internet services. The building of this library is donated by Bhubaneswari Baishya. To memorise the name of Kalpajyoti Mazumdar, the library is defined as Kalpanarayan Memorial Library. One computer lab is providing skill education in the college. There are 7,607 numbers of books, 669 reference books, 4 numbers of newspapers, 8 periodicals e-journals and e-resources through N-list in the college. The college gate is donated by Mrs. Kanika Pathak in the name of Lt. Dalim Pathak. The students are provided facilities to play sports like basketball, football, badminton; volleyball etc. for sound health, yoga practice is done in the institution. Students are inspired to participate in the co-curricular activities during college week and some local festivals every year. The college is bound to follow the rules and regulations of the Governing Body for any kinds of policy making and infrastructure development. For this, committees like the Construction Committee, Purchase Committee and Planning Board have been serving to make decisions in the field of implementation. The responsibility to conduct the annual internal audit has been assigned to a designated C.A. Firm.

Student Support and Progression

Apart from the scholarships provided by the Government of Assam and of India, the college has been giving free ships to the students who belong to BPL (Below Poverty Line) category under Free Ship Scheme of Government of Assam since 2019. Free Examination Form Fill up is given to poor students. Besides this scheme, the college has been providing some Add on certificate courses on various issues like Spoken Arabic, Sattriya Culture and Sattriya Dance, Writing Skill of Short Story, Project Writing on Humanities & Social Sciences, Educational Management & Leadership, Cultural outlook of Indian civilization, Sketch the Age of Renaissance as great importance of European history as well as the World, Fundamental Rights and Duties, Background of Indian constitution, Arabic Grammar Skill, Arabic Language Proficiency, How to write a Project Proposal, Facing an Interview, Method and Technique of Data Analysis, Value Education & Spirituality, Basic Computer Course, Ahom Role in Medieval Assam from 1228-1826, The Moamariya Rebelion in Assam, The Moamariya Rebelion in Assam, Gandhian Philosophy, Politics In Ne India, Assamese Communication: written and Verbal, Usage of Assamese Language in Practical Life, Public Speaking Skill, Human Rights in Education, Travel writings in English, North-Eastern Writings in English, Women Writings in English, Education Policy under British rule in India, Election Commission of India, Assamese Drama and its Performance Style, Writing Skill Of Novel, Preparing Bio-Data & Face an Interview, Mental Health Care and Counselling, English Language Proficiency, English Grammar Skills, British Colonialism in Assam, British Colonialism in Assam, Historical Sources of Ancient India and its Importance, Political Sociology, Democracy In India, Society And Politics In Assam, among the students of the college from time to time in cost free. To enhance student's soft skill, this institution organizes lecture and workshop programmes, life skills like yoga for their physical fitness. In this context, International Yoga Day is organized on the day of 21 June every year. Awareness programmes on health and hygiene are organized in and out of this institution. The college has instituted Career Guidance and Counsel Programme for students' betterment. The NSS Unit of the college is serving actively for the enrichment of students both physical and mental. The Anti-ragging Cell, Internal Complaints Committee is always active and therefore no such major ragging or sexual harassment cases other than little ones arise in the college since its establishment. The entire area of the college campus is protected under CCTV surveillance. Students are included in different bodies for smooth functioning of collaborative and team works in the college. There is Grievance Redressal Cell that is providing its services for immediate crisis if it arose among any students. To keep correspondence between the college and the ex-students, the college has a registered Alumni Association

Governance, Leadership and Management

The college authority is very sincere to reach its goal of its vision and mission in the way of governance and leadership decentralization. The college works for the development of human resources in the forms of values, art, and culture of the society. For these issues, the college authority decentralizes governance and leadership among all departments. Each head of department is provided governance to serve departmental activities with his/her colleagues. Different committees and Cells are constructed to serve leadership in team works. All these committees are formed with representatives from teaching, non-teaching and students of the college. The institution follows all kinds of rules and guidelines of its affiliating university, UGC, and State Government in case of appointment, admission, and utilization of funds, discipline maintenance and management of each kind. It is a pleasure that the college has opened e-governance in administration, admission, examination, finance and accounting. The college has certain welfare adoptions both for teaching and non-teaching staff. Faculty members are inspired to participate in Orientation Programme, Refreshers programmes, Faculty Development Programme, Seminar, Workshops for career development. In this case, IQAC of the college is active to make faculties dynamic. For this, the IQAC institutes regular meetings in time intervals.

Institutional Values and Best Practices

Chhamaria Anchalik College is providing importance on values from its earliest part of time. The institution is imparting co-education and therefore, admission is open for all. After admission in each academic session, gender equity is our impartial priority. In case of students' Union Body election, genders are free to contest in any portfolios. When different committees and Cells are constituted, lady members are included for gender equity. The college organizes International Women's Day and its leadership is given to the Women Cell of the college.

The college is very sincere in keeping the college campus neat and clean. The entire area of the college campus is a tobacco free zone. Trees are planted to make the college campus green. The college is very sincere to keep in service the alternative energy sources and in rented energy consumption, LED bulbs are used to conserve energy supply in the college. Solid wastes are managed by institutional self strategic plans. Sanitary napkins are installed to maintain cleanliness and hygiene. This college has done audits—Green Audit, Energy Audit, Gender Audit, Academic and Administrative Audit. To give hand of assistance to the differently able students, a few ramps are set in the college passage of up and down paths. The college has organized a good number of outreach and extension activities in connection with cultural harmony, tolerance, communal and social integrity. All members of the college family are very careful to serve their duties assigned for the institution, the state and the country. Besides, the members of the college take their part to serve the country in state and country level elections, quality evaluation of the state schools during *Gunatsav* in Assam. They are obedient to follow rules and regulations of the Indian constitution as well as of the directives of the code of conduct of the college. To see the public interest towards this institution, the college has taken its own way to do best practices.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	CHHAMARIA ANCHALIK COLLEGE
Address	Chhamaria Anchalik College, Vill- Chhamaria, P.O. Chhamaria, Dist- Kamrup
City	Guwahati
State	Assam
Pin	781136
Website	www.cacollege.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Prankrishna Dev Nath	03621-9531482265	8812979704	-	cac.1994@rediffmail.com
IQAC / CIQA coordinator	Jamal Uddin Ahmed	03621-9435607851	9864501793	-	caciqac7@gmail.com

Status of the Institution	
Institution Status	Government and Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details

State	University name	Document
Assam	Gauhati University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	23-01-2012	View Document
12B of UGC	23-01-2012	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Chhamaria Anchalik College, Vill- Chhamaria, P.O. Chhamaria, Dist- Kamrup	Rural	18.6	2500

2.2 ACADEMIC INFORMATION**Details of Programmes Offered by the College (Give Data for Current Academic year)**

Programme Level	Name of Programme/Co	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students
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	Course	UG	En	Medium	Seats	Admitted
UG	BA,Arabic Regular,	36	HSSLC	English,Assamese	20	4
UG	BA,Mil Assamese Regular,	36	HSSLC	Assamese	25	14
UG	BA,Economics Regular,	36	HSSLC	English,Assamese	20	4
UG	BA,Education Regular,	36	HSSLC	English,Assamese	25	18
UG	BA,English Regular,	36	HSSLC	English	20	0
UG	BA,History Regular,	36	HSSLC	English,Assamese	25	10
UG	BA,Philosophy Regular,	36	HSSLC	English,Assamese	20	4
UG	BA,Political Science Regular,	36	HSSLC	English,Assamese	25	15
UG	BA,Elective Assamese Regular,	36	HSSLC	Assamese	20	0
UG	BA,Arabic Honours,	36	HSSLC	English,Assamese	25	0
UG	BA,Assamese Honours,	36	HSSLC	Assamese	30	29
UG	BA,Economics Honours,	36	HSSLC	English,Assamese	30	6
UG	BA,Education Honours,	36	HSSLC	English,Assamese	30	29
UG	BA,History Honours,	36	HSSLC	English,Assamese	30	30
UG	BA,Philosophy Honours,	36	HSSLC	English,Assamese	25	5
UG	BA,Political Science Honours,	36	HSSLC	English,Assamese	41	41

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				20			
Recruited	0	0	0	0	0	0	0	0	17	3	0	20
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				5			
Recruited	0	0	0	0	0	0	0	0	4	1	0	5
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				10
Recruited	9	1	0	10
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				2
Recruited	2	0	0	2
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	3	1	0	4
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	18	3	0	21
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	188	0	0	0	188
	Female	267	0	0	0	267
	Others	0	0	0	0	0
Certificate / Awareness	Male	435	0	0	0	435
	Female	496	0	0	0	496
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	21	28	44	38
	Female	38	40	26	36
	Others	0	0	0	0
ST	Male	0	0	1	0
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	2	6	8	6
	Female	9	7	8	6
	Others	0	0	0	0
General	Male	30	28	30	33
	Female	37	34	25	20
	Others	0	0	0	0
Others	Male	0	1	0	0
	Female	0	0	1	0
	Others	0	0	0	0
Total		137	144	143	139

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	As an affiliated college of Gauhati University, state of Assam, Chhamaria Anchalik College is running with seven Honours programmes and nine Regular programmes of UG in Arts stream only. The college adheres to the guidelines and set of standard rules formulated by the affiliating university. There is no such multi-disciplinary/interdisciplinary programme in our college as with specific nature. Of course, we have the plan to introduce inter disciplinary courses in future as per availability of university permission.
2. Academic bank of credits (ABC):	The ABC is a novel concept recommended in NEP 2020 through multiple exit and entry points as credit from other academic programme done by the students through National Programmes such as SWAYAM, NPTEL etc. The credit transfer and its accumulation is to be considered through ABC. For this, college is ready to follow the direction forwarded by the affiliating university.
3. Skill development:	As earlier we have mentioned that we follow all kinds of instruction of the affiliating university. We have no liberal space to formulate any course design to implement as curriculum. We follow the syllabus prescribed by the said university and that syllabus is availed with SEC in the programmes conducted in our college.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	India is the land of multi-cultural manifestations represented by various caste and communities. Each and every culture is with specific varieties which represent their own identity. To integrate cultural diversities, regional or national level standard is urgent need and this to be exercised on Indian Knowledge System with respect and recognition. For this, incorporation is a call of time to communicate with others including family, strangers and the tone of discourses. To conserve and promote culture, one must preserve and promote the language concerned with a culture. For this nature of Indian Knowledge System, our institution is exercising Assamese as standard medium of instruction and the same is integrated with the students, many of them belong to other than Assamese language. In addition, the English is taught as Subject along with the Arabic concerns as other language in the Subject Arabic. This is our benchmark of the institution.
5. Focus on Outcome based education (OBE):	The college is conducting its curriculum as per

	designed by the affiliating university. For this, faculties deal with instructional practice technique to make students more critical in learning as recommended in NEP, 2020. In this regard, the college has prepared a list of competencies to execute in time to come as under- • Analysis/problem solving. • Quick thinking/ learning. • Team work. • Communication. • Self-confidence/resilience. • Impersonal effectiveness. • Personal motivation. • Flexibility/adaptability. • Initiative/independence.
6. Distance education/online education:	The college has started distance education under Krishna Kanta Handiqui State Open University, Guwahati (permitted by Government of Assam). For this, we have a study centre. To operate online education, faculties are well trained in online programmes like FDP using ICT tools. Faculties are familiar with Google Class Room, Google Meet, Zoom Cloud. To enhance ICT related learnings, the college has affixed various technological tools like computers, Learning Management System, Google Workspace, LCD Projector, Interactive Display Panel, Wi-fi etc.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	As per the direction of Election Department of Govt. of Assam, Letter No-195/2014/404 Dated-13.12.21 Electoral Literacy Club is formed in the Chhamaria Anchalik College on 27/12/2021, appointing two nodal officers from the teaching staff. Abdus Salam, Asstt. Prof., and Biresh Chandra Tapadar, Asstt. Prof., Department of Political Science, and a Campus ambassador from the student representative named - Janardan Das (B.A. 3rd sem.) from the Department of History
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	The college authority has appointed two nodal officers from teaching staff and members from teacher and students representative. The ELC is formed as per Govt. Letter No-491/ECI/ELC/2023 dated 13/12/2023 and ELE.44/2020/227 dated 15/12/2023, New Electoral Literacy Club is constructed by the Principal of Chhamaria Anchalik College as under- Nodal officers: Abdus Salam, Assistant Professor, Department of Political Science

	Biresh Chandra Tapadar, Assistant Professor, Department of Political Science Members- 1. Dr. Gitika Das, Assistant Professor, Department of Assamese 2. Tanjimal Baser, President, Student Union Body 3. Parikshit Mandal, General Secretary, Student Union Body 4. Hiyamani Kalita, student 5. Dipika Mandal, student The ELC is functional and represented by genders from different stakeholders.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	Programmes organized/celebrated by ELC 1. The ELC Chhamaria Anchalik College organised "Xoojag Voter's Programme" on 04/01/2022 in the college premise among the young voters (students) of the college. In this awareness programme, cultural items were taken on dance and singing completion. The students of the college participated in the competition with open heart. 2. The ELC of Chhamaria Anchalik College Celebrates "National Voters Day" on 25th January every year in the college to make students aware about the role and importance of voting in Democracy and its significance. 3. The ELC also has Organised the "Har Ghar Tiranga" Programme to mark the occasion of "Azadi Ka Amrit Mohotsab "on 14/08/22. 4. The ELC of Chhamaria Anchalik College has organised the "Har Ghar Tiranga" programme on 14/08/2023 with the students of the college. In this programme, flags (Tranga) are distributed among the localities nearby of the College Campus.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	Awareness programmes are organised in and out of the college campus time to time either by the ELC or by the direction of higher authority. The ELC also has Organised the "Har Ghar Tiranga" Programme to mark the occasion of "Azadi Ka Amrit Mohotsab "on 14/08/22. 4. The ELC of Chhamaria Anchalik College has organised "A New Voters' Registration Camp" on 01/02/22 and 03/01/22 with the support of the Government officials. In this programme, 21 No. of College Students above the age of 18 years registered their names to be enrolled in the national voter list. 5. The ELC of Chhamaria Anchalik College has organised the "Har Ghar Tiranga" programme on 14/08/2023 with the students of the college. In this programme, flags (Tranga) are distributed among the localities nearby of the College Campus.
5. Extent of students above 18 years who are yet to be	The ELC of Chhamaria Anchalik College has

enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.

organised “A New Voters’ Registration Camp” on 01/02/22 and 03/01/22 with the support of the Government officials. In this programme, 21 No. of College Students above the age of 18 years registered their names to be enrolled in the national voter list.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
388	403	412	384	412

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 25

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
25	25	25	25	25

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
49.84458	24.88669	56.79733	24.62785	14.79116

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Chhamaria Anchalik College is an affiliated college. It has been affiliated to Gauhati University since its establishment. This institution has insignificant role in the matter of curricular planning and development. Rather, the institution shares and follows in this respect. Gauhati University designs the curriculum subject wise and we follow that as per disciplines affiliated. We have been serving subjects which are **English, MIL-Assamese, Elective Assamese, Economics, Political Science, History, Education, Arabic, and Philosophy**. All these subjects have syllabus designed and developed by the affiliated university time to time.

Getting designed syllabus in hand, the institution proceeds to operate academically amidst the students. To provide quality education among the admitted students in the college, the institution authority plans certain effective measures in collaborations with academic stakeholders who are serving in the college. The authority of the college has formed Admission Committee, Academic Routine and Time Table Committee which take care of students' admission and academic routine and academic calendar. Immediately after the admission of semester students in 1st, 2nd & 3rd year, the Academic Routine and Time Table Committee prepares Academic Calendar and Academic Routine for teaching and learning works. All these calendar and routine are discussed and approved in the committee meeting and immediately displayed for the students. The institution academic calendar is specialized following the academic calendar prepared by the affiliation powered university.

The institution academic calendar and its routine are distributed among the departments of the college. Each department head specifies these routine and calendar with some important additions as they like for the benefit of the students. Each teacher prepares lesson plan to complete paper as per allocation.

To assess the students' attendance in classes, attendance register of students is maintained daily period wise. Classrooms intakes are adequate as per admission of the students in year wise.

To know the students progress in learning, this institution executes continuous internal assessment semester wise following prescribed guidelines by its affiliated university. 20:80 patterns are followed. 50% marks of internal (20 mark) is kept aside for sessional examination and it is held on 20 marks for the convenience of setting questions and covering syllabus. The marks secured by the students are proportionately converted to the marks out of 10 marks. The other 50% is academically distributed to assess Class attendance, Home assignment, Seminar/Group discussion, field work. 20% out of the other 50% marks is allotted to award for class attendance as per university direction. Class attendance from 76% to 80% is 1mark, 81% to 85% is 2 marks, 86% to 90% is 3 marks, and from 91% and above is 4 marks. Rest 30% of the marks allotted for internal assessment is distributed in Home

assignment/Seminar/Group discussion/field work. For this task, both internal and external examinations are conducted semester wise.

In the first month of odd semester, newly admitted students are taught academic life style in college. They are catered into advance learners, average learners and slow learners on their abilities and performances.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 41

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Other Upload Files

1

[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 46.67

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
227	232	0	228	246

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

The curriculum that our institution is pursuing relates to different issues in the syllabus course designed by its affiliating university (Gauhati University). Professional Ethics, Gender, Human Values, Environment and Sustainability are cross-cut with several papers as per departmental head corresponds with SSR core workers and provide information that integrates these cross cutting issues. In the semesters from I to VI, Arabic subjects represents professional ethics in the Honours/Regular courses. In English subject, professional ethics relates to English Language Proficiency, in Education subject, semesters from III, IV, VI in Skill Enhancement Course, and Honours Elective in semester V. History subject relates to semester I and III in Honours Course. Philosophy subject deals with ethics in Honours Course/Regular Course/Honours Generic in semester III, and Honours Elective is in semester VI. Political Science represents ethics papers in Skill Enhancement/ Honours Course in semester III. The Honours Course in semester IV, IV and in Regular Elective Course.

In gender issues, Arabic Regular Course reflects in semester I, II, III, IV. Economics Honours Course/Regular Elective is in semester V, and also includes Honours Course/ Regular Elective in semester VI. Gender issues reflect in English Language Proficiency, and English I in semester I and English II in semester II. Education in Skill Enhancement Course/ Regular Generic deals with gender issues in semester V. In the History Honours, Gender Issue is in semester II, III, V and VI, and Honours Elective in semester VI. In semester VI, Philosophy Honours Elective is shared with gender issue. The subject Political Science is widely issued with gender concept in Regular Courses in semester I, II, III & IV while, Honours Generic in semester I, II, III & IV, Honours Course is in semester I and II.

In Human Values, Arabic subject relates to Honours Generic/ Regular Course in semester I, II, III & IV, and Regular Generic in semester V and VI. Economics is human valued in Honours Elective in semester V. In English, there is human value in English I & II of semester I & II.

In Education, human value is in Honours Course, semester III, Honours Elective/Regular Elective / Regular Generic in semester VI. History subject buzzes human values in Honours Courses in semester III, IV and Regular Course in semester I, II, IV and Honours Generic in III, IV, and Honours Generic in III, IV. One Honours Course paper in Philosophy is in semester VI.

In Political Science, Honours Course/Honours Elective design human values in semester V & VI. Human value is found in Skill Enhancement Course in semester III, IV, V, VI.

In the concept Environment and Sustainability, Arabic subject encompasses Honours Generic in semester I, II, III, IV. Economics Regular Elective is availed with Environment and Sustainability in semester V and Honours Elective is in semester VI. In History subject, Skill Enhancement Course is in semester III, Honours Generic in IV, Honours Elective in VI, and Philosophy is in semester VI. In Political Science, Regular Course is in Semester II, Skill Enhancement in III.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 53.35

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 207

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on

the feedback is made available on institutional website

Response: C. Feedback collected and analysed

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 100

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
137	144	143	139	166

2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
137	144	143	139	166

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 43.79

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
21	25	28	22	38

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
58	60	60	58	70

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 15.52

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

Chhamaria Anchalik College, situated in the rural area is running with Arts only. Our institution tries level best to provide best teaching for all round development of the students. Teaching learning process has been student centric. Generally, our institution are using the under mentioned way processes to make learning more joyful.

Experimental Learning:

The infrastructure of the college is viable for the Arts Stream only. This college is located in an eco-friendly atmosphere where we have ICT enabled smart class rooms which are ready to use in the teaching learning process.

Now days, using mobile network in teaching learning process become integral part of modern education, we are providing support to the learners through Whatsapp, Google, classroom, telephonic talk etc.

Ongoing student seminar, group discussion, workshop, brain storming etc are being used to make learning process student centric.

Participating Learning:

Our institution is well equipped with conference hall. The learners can access learning from experts of different field in different subjects. The experts from outside are invited now and then to boost of Academic pursuit of pupils.

Educational excursion towards travelling is also organised by the different departments time to time to increase the learners' knowledge.

Add on course, workshop and stage performance are arranged as a part of participatory learning.

Home assignment, preparation of project report is given to the students to make penetrable them in the course content.

Debate, Quiz, Extempore speech are organised among participants in preparation of wall magazine and also in college magazine really amazing. Students involved themselves in these activities with great ecstasy.

The laboratory of the college assigned to the Department of Education for practical issues of psychological test.

Problem based Teaching Learning

To appear competitive examination, we facilitate MCQ tests among the students. Motivational workshop is also organized to create learners more confident.

Cultural procession in general and procession with specific theme are also carried to create students' outlook more vibrant.

Apart of the curricular activities, we support them to participate in inter-institutional competition. By co-curricular activities students are encouraged to make themselves-

"Sound health, sound mind always been necessary to success in life.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 100

2.4.1.1 Number of sanctioned posts year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
25	25	25	25	25

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 52

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
14	14	13	12	12

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Our college is affiliated to Gauhati University. We follow the rules/guidelines of internal/external assessment set by the affiliating university. To implement all these assessment related rules/guidelines, we exercise the following specific mechanisms in our institution.

Internal Assessment:

At the beginning of every academic session, we invite the students to assemble in college and inform them about continuous internal assessment system of our college. We provide orientation to the students supplying the sample of previous question papers to make them familiar with question pattern of the affiliating university. All departments are entrusted to conduct sessional examination and to evaluate the answer scripts in time. After evaluation, outcome of their sessional examination is informed to the students. Students are given Home Assignments in specific topics department wise. Each class teacher is entrusted to award marks on their attendance in classes as per direction of the affiliating university. All the marks obtained by the students in Sessional Examination, Home Assignment and Class Attendance are recorded departmentally and simultaneously, the obtained marks are submitted in prescribed format to the controller of Examination, Gauhati University through online feeding. Practical examination of its concerned paper is carefully conducted to appoint invigilators and external examiners in time as per guideline of Gauhati University. Project/field study papers in syllabus are completed to appoint subject expert supervisors. All the assessed scripts are preserved for any time submission if demanded by the

affiliating university.

External Assessment:

To monitor the external as well as internal examinations and its related works, we have an Examination Board. The principal, the chairperson of the Board is assigned as Examination-in-charge and one Assistant professor is appointed as Assistant Examination-in-charge in each End Semester Examination. This Board arranges meetings on matters of examination, approves list of invigilators, Seat Plan prepared by the Assistant Examination in-charge. In addition, the principal sends the answer scripts of the external examination to the Zonal Officers as directed by the Controller of Examinations, Gauhati University along with the mark foils and the scrutiny sheets.

Grievance Redressal System:

In grievance redressal cases, our institution takes multi-levels of queries for the betterment of the students. We assist such students to check internal marks in department level and college level and the documents available in the office. In this concern, we instruct them to submit written application to the principal if he/she is not satisfied with the approaches to the department. Such students are inspired to approach to the Controller of Examination, Gauhati University carrying an application duly forwarded by principal who is ready to supply answer scripts to the university if called for when he/she is not satisfied with answer scripts after assessment. Grievance is thus redressed as per proper enquiry and discussion with the authority. From the 1st January in 2023, Gauhati University instructs the grievance affected students to submit their applications to the college that the college authority will submit to the university.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

Chhamaria Anchalik College offers the courses of Arts Stream in Under Graduate Programme. We offer courses in the subjects—Arabic, Assamese, Economics, Education, Elective Assamese, English, History, Philosophy, and Political Science as per subject Honours and Regular under CBCS excluding English as Honours. Besides, we provide several Certificate Courses. All these programmes are concerned with under mentioned Programme Outcomes and Course Outcomes-

Arabic: After completion of the course in Arabic, students will earn adequate Knowledge, moral and spiritual values to guide their play role in a responsible family and society, and simultaneously to be a civil citizen in the country. Besides, project paper will empower students to search new knowledge.

Assamese: Students will get the knowledge of Assamese literature, language and culture, the skill of Assamese Language helpful in creativeness. Besides, Field paper will empower students to search new knowledge.

Economics: Students will acquire knowledge on historical trends of economics, concepts of economic aspects like supply, demand, prices, property rights, production, markets, consumption, distribution, tax, rent, loss, profit and so on.

Education: Students will know the educational policy of the country, period of learners in different stages, condition of human psychology, and statistical parameters, and the use of new technology in Education.

English: Students will earn ability to compose, to communicate with the aspects related to life in society. They will also get proficiency in language skill.

History: The History will enable students to explore knowledge in past in relation to administration, culture, socio-political condition, the life style, and its practical reflection on present society.

Philosophy: Students will learn about philosophical trend in ancient India and abroad ethical concepts of western as well as of eastern in life.

Political Science: Learners will get knowledge on major concepts like democracy, liberty, equality, justice, sovereignty, citizenship, rights, national and international politics, public administration, comparative politics etc.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

We attain the POs and COs to follow diverse parameters which are pointed out in the following.

- We teach students to be provided degree and certificate courses focusing on mission and vision of the institution and to encourage students to take higher education, employment through enhancing skill and knowledge in education.
- The students are provided in ICT enabled classroom. They are inspired to be familiar with such classrooms.
- The central library of the college is enriched with varieties of text books, Journals, Magazines, and E-Resources. Our students are benefitted with these books in academic life.
- The college always endeavours to earn programme outcomes smoothly and for this, the administrative authority, teaching and non-teaching staffs offer their duties with fully devotion and dedication.
- There is one practical laboratory in college. The students who are attached with practical learning get opportunity to use tools and equipments.
- The constructive development of the students is attempted taking various academic activities such as departmental field visit, other educational institution visits.
- The students who are associated with project works and field works are evaluated with the help of problem solving method, project works, field reports, practical copies, group discussions, excursions and so on.
- Feedback from students is collected and to make teaching process more effective subject to attain programme outcomes and course outcomes.
- The students of the college are motivated to participate in seminars, workshops, competitive examinations.
- The students are taught Skill Enhancement Papers to make them efficient and competent.
- Their knowledge and skills are measured to signify as course outcomes conducting various examinations like Sessional Examinations, Home Assignments, tutorials, project works, field works, and Semester Examination.
- The college ensures programme outcomes analyzing both internal and external examination results and also their achievement in employment, sports, cultural and extension activities.
- The college inspires the students to provide value based and community services through regular activities organised and led by NSS unit of the institution.
- The institution assesses the attainment of POs, COs and PSOs to analyse the rate of success of the students in higher education, employment, self employment.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 79.19

2.6.3.1 Number of final year students who passed the university examination year wise during the

last five years

2022-23	2021-22	2020-21	2019-20	2018-19
113	93	119	74	69

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
121	119	134	101	116

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.7 Student Satisfaction Survey**2.7.1****Online student satisfaction survey regarding teaching learning process****Response:**

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0.3

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0.295

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

Chhamaria Anchalik College is always dynamic to support mechanism for the advancement of innovation from its earliest time particularly after circulation of the UGC regarding innovative practices in education. The students who come to this college for higher education are always encouraged to be familiar with the technology updated and added in the field of education. They are guided with need based facilities in learning. At present juncture of learning, students are inspired to be familiar with information technology to meet societal demands. For this, faculties frequently advocate technical devices, technical learning like computer education, and online services in web among the students community in the college.

The Chhamaria Anchalik College situated in the lap of scenic beauty of rural landscape where we have possessed 18.6 acres land for eco-system education. Along with syllabus designed and made effective by the affiliating university, the college has attempted to create its own hub of eco-system within the

complex of the institution. For this, the college has managed two ponds for eco-life of fishes as source of income for the developing convenience of the college. Behind such eco trial, we have vision to make the students familiar with fishery.

The surrounding area of the college is the habitat of the cultivators who utilize chemical fertilities in the agriculture field. To make organic fertility more popular among the farming community, the college has set up a vermin-compost plant where the students along with the local cultivators are invited to see the methodology of organic production.

Our college has planted trees and excavated ponds for the habitat of animals like birds. The cormorants, the kingfisher, and the white birds interact with ponds to catch small fishes from ponds particularly from little low pond. These birds are facilitated to sit on the bamboo sticks holed here and there of the ponds.

The general birds like crow, dove, sparrow, and heron take rest and build nest on the big trees. It is a pleasure for us that the college has installed wooden cafes on the branches of pine tree for doves' nests in from of the college building.

The college is established nearby a *vaisnavite* monastery. The devotees of the institute are very interested towards *vaisnavite* cultures of which the satriya nritya is remarkable. This nritya is practiced here in the college with formal meet programme in the institution. Besides, creative competition is organized in the institution among the teenagers to find out their artistic ability.

To form a well and good relationship with the nearby schools, the college has made MoUs and accordingly, the faculties of the college access these MoUs oriented schools for knowledge donation amidst the students of the schools.

Further, the college has adopted a village near of the college for its all round development of the people in the village. The NSS Unit of the college is sincerely serving this village time to time organizing awareness and like minded drives for the betterment of the village community.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 4

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
3	1	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.2

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1	1	1	0	2

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Link to re-directing to journal source-cite website in case of digital journals	View Document
Links to the papers published in journals listed in UGC CARE list or	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**Response:** 1.8**3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
7	11	7	14	6

File Description	Document
List of chapter/book along with the links redirecting to the source website	View Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.4 Extension Activities**3.4.1****Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.****Response:**

Chhamaria Anchalik College is adherent to eight departments and a good many cells which inspire the students' community to join in different extension activities. All faculties are very interactive with students and societies around of the college. To create a well and good human relationship between the institution and the society, department wise faculties and various cells constituted in the college under the guidance of college authority attempt to communicate the outer side of the institution in the way of various extension and outreach activities on sensitive issues like the issues mentioned under as-

Awareness Programme

- Awareness among Common People to make Society Drugs and Alcohol Free
- A Clean India Campaign and Awareness Programme
- A Social Service and Awareness Programme

- Awareness Drive On Cleanliness
- Awareness Programme on Child marriage and Child Abuse
- Awareness on Drugs and Alcoholism.

Programmes on Various Issues

- World Environment Day
- An Orientation Programme on Needs and Problems of Community
- Celebration of International Literacy Day
- Celebration of Gandhi Jayanti
- Celebration of International Day of Peace
- Plastic Waste Free Campaign
- A Clean India Campaign Programme
- Clean India Campaign
- International Yoga Day
- Celebration of World Bicycle Day
- Fit India Freedom Run.

Helping the Marginalized Section:

- Helping the Poor during Nationwide Lockdown.
- Health Check up Camp.
- Conservation of Environment:

To make college and society healthy environment, our college conducts the following programmes for environment conservation as under-

- Celebration of World Environment Day
- A Plantation and Environmental awareness Programme
- Initiation Horticulture.

Women Empowerment: Women are unavoidable parts of society. To make them empowered in socio-economic life, our college efforts to make empower, with the following programmes-

- Paddy work on field
- International Women's Day.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government

recognised bodies**Response:**

Chhamaria Anchalik College has been trying to make skill based students efficient in extension activities since its establishment in 1994. Within the long period of academic life of the college, some students participated now and then to represent the college in the competitions led by Government and Government recognised bodies. Even the students of the college participated in the college level competition. J.N. college Boko nearby of the our college about 15/16 kilometres away from this institution organised inter college competition among the students of UG level colleges. In the past to the duration of our NAAC accreditation programme from 2018-19 to 2022-23, one student by name Mamoni Bayan won the first place in the 63 kg (Right)(U18 BOYS-GIRLS/ U-21 BOYS/MEN-WOMEN/ MASTERS/GRAND MASTERS/ DISABLE SITTING & STANDING) category in the year of 18, 19, 20 May 2022 of 2nd BCAI National Armwrestling Championship 2022 organised by Board of Control for Armwrestling in India at Anjuna Beach, Goa, India. In the recent past, 14th June, 2023 in Guwahati, a group of students from this college participated in the bihu dance of 11,304 dancers and drummers in the single venue at Sarusajai stadium of Guwahati held for the access in Guinness Book of World Record. They return home with glorious certificates in hand after their active participation in dancing programme. The college authority is very pleased to the role of their participation and expects their brightness in future. In addition, the college concern is very hopeful to the coming generation in the college for their further achievement and award from Government of Government recognised bodies.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 27

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
15	05	0	03	04

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 14

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

Chhamarai Anchalik College, established on 12th August in 1994 is located in the place of peaceful hub of rural area acquiring 18.6 acres of land for educational pursuit. The land for the institution is rectangular in figure of which the east part is used to build institutional buildings for higher education. This institute once had classrooms availed as per requirement for learning in Assam Type buildings, has now RCC building for sufficient conventional classrooms, digital classrooms, and practical laboratory for smooth teaching and learning. The construction committee has planned to execute and evaluate the requirement of infrastructure.

Classroom Facilities:

- Our institution has 14 classrooms. Out of these, three rooms are of smart classrooms, and one ICT enabled classrooms. The ICT classroom has projector to operate soft skilled learning.
- Each classroom of the institution has sufficient space, hygiene, well formed ventilation, board and furniture.
- All departments in the college are separated to be felt fine facilities by the faculty members who can use desktop computers to experience soft learning.
- CCTV cameras are installed to provide security of all kinds.
- One Computer Lab.

Laboratory facility:

- There is a psychological laboratory with sufficient equipments in the college to be maintained and used for learning by Department of Education.

Computer facility:

- The college has 30 numbers of computers and out of these, 19 numbers of computers are used for academic accomplishment, and 11 computers are for students' learning purposes. There are also 6 numbers of laptops used for academic purposes.
- There is one server to serve digital library
- There is one LED Display for smart classroom.

Other Facilities:

- IQAC room, Boys' Common Room and Girls' Common Room are separately allotted for well service.
- There is one computer lab for students in institution.
- One Examination Control room is separately kept for smooth conduction of examination.
- Ramps are constructed to provide facilities for the differently enabled students.
- There is one canteen for teachers and students.
- Good quality filters for pure drinking water.
- Water conservation Body.
- Hostel facility is available for girl students.
- A garden for medicinal plants.
- Benches are installed under big trees for students.
- Toilet facilities are separately available for every stakeholder in the college.
- One Diesel Generator (DG) installed for non-stop power supply in working periods.

Sports Facilities:

The sports facilities in the college are provided for physical fitness of the students. Games and Sports, one of the important portfolios is led by secretary of Students Union Body and supervised by teacher-in-charge. Annual college week is organized every year to make students alert for self development. To perform college week, we have playgrounds for football, basket ball, and pond for swimming.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 60.78

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
38.08848	14.09117	45.78512	4.89674	1.03745

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

Chhamaria Anchalik College has a central library to serve bookish transaction among the faculties and students for knowledge enhancement. This library was founded along with the establishment of Chhamaria Anchalik College on 12th August in 1994. At present, the central library is situated in the east part of Assam Type building. The library of the college stores 8202 books, 9 periodicals, 4 newspapers, e-books, and e-journals under N-LIST etc. Books are arranged according to the subject, classification number, and then book number which helps to access books when users approach particular books easily. The library used the 23rd Dewey Decimal Classification (DDC) scheme to classify books. The students are facilitated to reading books, papers in reading room.

Library Automation:

The library is partially automated with SOUL 3.0 ILMS (Inter Library Management Software) and provides OPAC facility to the users within the campus. Book circulation is done through a barcode system. The library has 5 computers connected through Local Area Network Connection (LAN), one is dedicated to as a main server, and 3 are clients. Of the three clients, one is dedicated to circulation two clients are dedicated to OPAC (Online Public Access Catalogue) and 1 is for e-resources access with internet facility—other equipment for library automation: one barcode scanner, one laser printer, 5 UPS, one switch (D-LINK) with capability of 5 port. Details about SOUL 3.0 software:

- **Name of the ILMS:** SOUL
- **Server Version:** 3.0
- **Date of purchase:** 23, May 2022
- **Year of Automation:** 2023
- **Type of Automation:** Partially
- **OPAC:** Within the campus

- **OPAC Link:** <http://192.168.154.1/WebOpac>.

Features of the software:

- User-friendly interface
- Software is multi-lingual and transferable
- Based on updated technology such as member login/logout, circulation management, serial management, acquisition, OPAC etc.

Library Sections:

- Periodical section
- Book collection-department wise according to DDC (Dewey Decimal Classification)
- Reprographic section-Photocopy, print and scan
- Reading section for students and teaching staff.
- Reference section
- Newspaper reading section.
- Property section.

Library services:

- Automated Circulation (Issue, return and renewal) is done through computer.
- OPAC (Within Campus) service
- Reference and information service (Working hours).
- Internet Service
- Display of New Arrivals (library portal)
- Library Photo Gallery (library portal)
- Social media service
- Newspaper Clippings Services (CAS)
- Reprographic service.
- Orientation programme for newly admitted students.
- Open access system.
- CCTV installment for security reinforcement.
- Subscription of different print and electronic journals.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet

connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

Our institution is integrated with IT facilities and is therefore frequently updated its facilities to provide complete automation in regular services in the campus. IT facilities are integrated with examination, admission, administrative and academic process to make all processes easy, transparent and convenient. Present update of IT facilities is described below:

- The college has a tie up with SS Technology to serve website facility.
- At present, the college is integrated with Jio internet connectivity to serve online transaction.
- There are 16 computers linked with internet connectivity.
- There is one central library in the campus and is automated with SOUL3.0 software with PC facility.
- N-LIST facility is available via central library.
- All departments are equipped with computers and are connected with Wi-Fi facility.
- Our college has dynamic website and active social media as Face book.
- Performed events are uploaded in website and social media (Face book) immediately after its completion.
- Active facial bio-metric machine to archive attendance of employees-- teaching and non-teaching of the college.
- The college campus is covered with CCTV surveillance in 24x7.
- The college has two Xerox machines to provide dedicated services to teachers and students of the college.
- Each departmental computer is connected with output (print machine) to do departmental works.
- There is one ICT lab for students open access to enhance their learning skills.
- Google Meet, Zoom Cloud etc. are used to perform online classes, webinars and online conferences.
- Our institution has developed a portal to online admission.
- Our college has link with <https://assamadmission.samarth.ac.in> for fresh online admission of students.
- The college has an active website entitled www.cacollege.ac.in/ and an email as cac.1994@rediffmail.com
- Our college is affiliated to Gauhati University. The college uses online form fill up portal subject to benefit of students.
- Students get scholarship through online process in Government controlled portals.
- Principal and faculty members use institutional email to serve smart purposes in academic line.
- There is one Interactive Panel to serve smart classes.
- Bandwidth: IP address: 192.168.1.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3.2**Student – Computer ratio (Data for the latest completed academic year)****Response:** 11.09**4.3.2.1 Number of computers available for students usage during the latest completed academic year:**

Response: 35

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.4 Maintenance of Campus Infrastructure**4.4.1**

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 15.12**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
5.40525	2.62329	4.4747	7.14791	6.19592

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 36.57

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
93	205	200	118	115

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	View Document
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	View Document
Upload policy document of the HEI for award of scholarship and freeships.	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 0.2

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
04	0	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 14.1

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
7	20	14	12	13

5.2.1.2 Number of outgoing students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
113	93	119	74	69

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 2.49

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2022-23	2021-22	2020-21	2019-20	2018-19
7	3	0	0	0

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 3

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	1	0	2

File Description	Document
Upload supporting document	View Document
list and links to e-copies of award letters and certificates	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 15.8

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
28	0	1	21	29

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Chhamaria Anchalik College, Chhamaria is a pioneer of higher education in rural areas of Kamrup district. The college is surrounded with a scenic beauty of nature located among basically schedule Caste (SC) population. It is to be mention that more than 50% of the students are belonging to Schedule Caste community. The basic motto of the college is to educate backward class students of this locality. The college does academic practice to develop the students has always been given utmost importance. Since the inception of Alumni Association formation in the year 2022 is very sensitive in Alma matter. There are around 300 alumni already in touch with the college. Many of them are appointed in different state as well as central government jobs as well as in well known private sector also. A substantial number of ex students are qualified in different competitive examinations conducted by state as well different central government agencies or departments. Ample number of ex students are engaged themselves in different businesses to manage their livelihood. A good number of ex students are self employed in their family based business like pottery, carpentry, beautician, grocery shop etc. Since more than 70% of the people of greater Chhamaria area are farmer, so many of the ex students are engaged in their family based farming also. A few students are involved with national or state level sports as well as cultural activities like dancing (especially Satriya Dance, singing etc.). A handful of alumni are frequently visiting the college during different occasions like alumni meet, college foundation day, freshmen social, seminar, workshop etc. During these meeting, they connect with the old friends, teachers, youngsters, college students and inculcate old sweet memories of the college. Even in many college related activities they do direct physical and financial help for the betterment of their beloved college. It is a matter of proud that the college canteen which was a long standing necessity of the college donated by Alumni Association of this college. Even almost all the department has a sign of Alma's donation like bookshelves, almirah, books, wall clocks etc. Alumni have extended their helping hand to the surrounding poor people which are really admirable. The college is located in low land; hence frequent flood occurrence is a normal phenomenon. Even college buildings are being used as a relief camp for the flood victims. During this odd situation Alma's are always shows their gratitude and helping hand to the victims. During different alumni meet they used to discuss with teachers and current students about the academic environment of the college also. Moreover, they informed the students about the different job options available in different government as well as in private sectors and to prepare for different competitive examinations for jobs and for higher studies. Alumni Association is feeling a need for permanent office for alumni association inside the college campus.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

Chhamaria Anchalik College, established in the lap of rural NATURE on 12th August 1994 with a holy mission to impart higher education among the students of greater Chhamaria and its beyond. The institution is trying to provide value education and to create an environment for intellectual, moral, physical upliftment with all round development to make good citizen. Therefore, our special intention is to make the College a centre of excellence. For this, we have the mechanism of institutional governance as under-

- To fulfill the academic requirement of everyone irrespective of caste and creed. For this, collaboration is aimed to enhance through MoUs with schools, colleges, organizations around the college with a view to motivate the students for higher education.
- To keep the college campus green and pollution free environment for all-round development of every stakeholder in the institution, entry of heavy vehicles is strictly prohibited.
- To keep the college a tobacco and plastic free zone.
- To introduce Add on/ Certificate course for personality development of the students.
- To form mentor/mentees in the institution.

Governance mechanism:

The Governance mechanism is in tuned with mission and vision of the college. For this,

- The college Governing Body is the supreme authority in the college.
- The president of the Body is always efficient educationist who works as chief trustee and (he) is assisted by the principal as officio Secretary of the Governing Body.
- Various stakeholders are taken as members as per direction of higher authority, Government of Assam.
- The principal is directed by resolution in Governing Body meeting held time to time to work with the accordance of vision and mission.

Mechanism on NEP Implementation:

The college concern is pleased to take step for NEP implementation as after its introduction in academic line. The college authority has already formed NEP Task Force, and IDP for the next fifteen years.

Mechanism on Sustained Institutional Growth:

To make the institution holistic, the mechanism is taken as under-

- To circulate message of cleanness on flexion.
- To write message of hygiene on wall to keep the institution sustainable as a whole wherever needs.
- To make environmental sustainability popular among the communities nearby of the institution, the mechanism is to organise outreach and extension programme here and there out of the institution.

Mechanism of Administration:

The college administration is liberal to involve every stakeholder for inclusive services in the college. Participation of teachers, students etc. are expected in all programme taken activities. For this, the administrative authority constructs various cells and committees to work in democracy. Team work is our institutional functionary in the college. In any programme, teachers, students participate in inferior free complexity.

The college authority is very interested to make any academic policy with the consultation and suggestion of stakeholders. For this, IQAC, Teacher Unit, Students Union Body, and other decentralized cells and committees are invited to discuss and decide before any action to be done. This is the benchmark of our college.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

The college authority has done any developing work as per perspective plan designed by the IQAC and approved by the Governing Body of the college for the period from 2017-18 to 2022-23. With a view to developing the campus structure, the college authority is pleased to apply strategic plan. As soon as the Government of Assam has sanctioned the fund for infrastructural development, the college has constructed a digital classroom for smart teaching-learning. Within the period, the college has done the following tasks under Government/College funds.

1. The college has automated with the installation of SOUL-3.0.

2. We have introduced Add on Courses to strengthen the personality of students.
3. Various extension and outreach activities are done by the Cells and Departments among the neighborhoods to create awareness on health, hygiene, and other important issues.
4. Gardening is done panorama with various flowers, fruits, and medicinal plants.
5. Classes are taken in the nearby schools by the faculties.
6. Work on green campus and tobacco and plastic free zone.
7. To install bio-metric for employee attendance.
8. To add CCTV under strict surveillance.
9. Internet services and e-governance are made available.

To work in proper order of developing plan, the college has various functional bodies which are very effective and efficient to implement any assigned responsibilities.

To implement rules and regulations of its affiliating university, academic cell is constructed. To follow the UGC Rules and the order of Government of Assam, the college Governing Body is very active. The Governing Body guides the principal in the matter of any academic, financial, and employment issues.

The administrative set up of the college is full of strata of which the Governing Body is in the apex position. This body is constructed as per direction of higher authority. The body consist a well known educationist selected from local society, principal of the college, two members from teaching and one from non-teaching staff, two university nominees, and officio members. The president is the highest authority who recommends strategic plans for infrastructure development, quality improvement in teaching-learning process and holistic practices.

The principal of the college is the key functionaries of all executions in the college. He is entrusted to implement all directives of the Governing Body, and accordingly the communicator between the Governing Body, Government and the University.

The teaching staff has teacher unit that takes adequate measures for academic improvement and take share governance mainly through GB representative.

The college has an IQAC to serve quality assurance work in the field of academic line. Under this cell, various cells and committees are constructed for smooth functioning of academic works. All the constructed cells perform their workloads as assigned.

The college concern follows transparency in recruitment and bound to follow the service rules designed by the Government. In the issue of promotion, all procedures related to DPC, appraisal system under the statutory guidelines of the UGC are formally followed and accordingly recommended to higher authority. In this regard, Governing Body, IQAC are very kind to forward their promotion.

File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document
Provide Link for Additional information	View Document

6.2.2***Institution implements e-governance in its operations***

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination**

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3 Faculty Empowerment Strategies**6.3.1**

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

The college has well planned ways to perform appraisal system of the faculties. All teachers and non-teaching faculties are appraised through various parameters subject to bio-metric attendance, regular class taking as per routine base allotted, time bound teaching plan preparation and its implementation followed by the course competition signed by the student paper wise, feedback collected from students,

parents. The faculties are directed to maintain their teaching logbook, responsibilities assigned and observed punctualities. The college authority is very open for promotion issue in relation to academic career advancement time to time when terms and conditions fulfilled. The performance based appraisal system (PBAS) is forwarded the faculties to study their academic performances and due advancement. There is a confidential appraisal format to evaluate the characteristics of the employees in relation their conduct with students, authority, non-teaching staff and manuals. Besides, the head of each department is instructed to inspire other faculties in the department to be fewer takers of leaves. At the time of appraisal of teaching faculties under each headship, the head evaluate his/her colleague through prescribed format. The principal of the college evaluates each faculty who is fit for promotion in the process to construct departmental promotion committee. The committee assesses the teaching, paper evaluation, examination duty, extension activities, co-curricular activities, and research work.

The effective welfare measures are taken by the authority for teaching and non-teaching staff in the institution. Each department is separately facilitated for academic services in the college. Printer and computer are installed in each department for paperless work. The LMS facility is provided for speedy application for emergency leave in unavoidable causes. The faculties can supply study materials through the LMS. The Email of the college is open for all to exchange knowledge. All departmental profiles and faculty profile are facilitated to upload in the college website. The head of the department is provided password for department login for easy access in the website of the college. The non-teaching staff is performing their task online and offline mode through internet using computers. The classrooms, the departments are facilitated with electrification, toilet and subsidy rated food supply in the college canteen. There is parking facility prepared for the vehicles driven by the faculties to arrive at college. Pure drinking water is supplied to each faculty member. There is a plan implemented for various stakeholders in the college season wise. In the winter season, hot water is supplied to warm cold water and in the summer season, cold water for the drink in the college.

In case of male and female employees, the college has provisions to grant leaves like casual leave, child care leave. Free health check up camp is held for public services in which faculties are inspired to share the free health prescription. During Covid-19, free test of corona virus and covid vaccination policy of the Government was granted the faculty participation. Maternity leave is granted to female employees for 180 days as per rule to protect the interest of the mother immediately before or after the baby birth. Paternity leave is granted in the college. National Pension Scheme (NPS) is a voluntary contribution pension system available for the faculty.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 17.6

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
22	0	0	0	0

File Description	Document
Policy document on providing financial support to teachers	View Document
Institutional data in the prescribed format	View Document
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	View Document
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 33.6

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
34	3	2	3	0

6.3.3.2 Number of non-teaching staff year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document
Annual reports highlighting the programmes undertaken by the teachers	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Chhamaria Anchalik College has possessed 18.6 acres land since its establishment in 1994. Excluding built up area, playground, remaining part is used for resource collection. The land position fitted for cultivation, the two ponds availed with fish cultivation are given lease in agreement for finance collection. The Administrative Body of the college is sincerely thinks to utilize resources in optimal scale. The mechanism taken for action on resource utilization is transparent. The Planning Board of the college is bound to plan developing framework and supervises the fund raising issues to expend budgeting for academic and administrative activities. This board is pleased to work in the consultation with other committees and cells in the college.

In the matter of funds obtained from various sources, the college authority is interested to mark the agencies like State and Central Government Funds. The funds collected from Government Bodies are utilized as per direction of the fund provided authority. During the last five years, the college gets financial grant from the UGC and State Government for infrastructure development and accordingly utilized. The utilized budgets for various construction developments are examined by the auditing agency in the end of every fiscal year to make ensure the proper accounting and utilizing activities. The accounting functionality is maintained by the upper divisional assistant (Senior UDA) and its

accountability is controlled by the principal in all transactions.

The college earns finance from non-government sources. The pond and the land are leased for tenure in condition applies. The money earned out of these resources of the college is expended in different additional works with the consultation of college concerned bodies and a lion's share is donated to the fund Chhamaria Anchalik Jr. College for its development.

The college authority maintains transparent and systematic financial management. The College Governing Body regularly monitors financial transaction in the college and clarifies the same with the help of regular audits every year through auditing agency. In this case, the principal of the college directs the account officer to submit each and every items asked by the audit body in time. The Charter Accountant is invited to verify the college expenditure and the source of income. Accordingly, the Charter Accountant verifies all accounts, vouchers etc as per applicable and then forward audit report. The College has a tendency to be done social audit in local nature. The Governing Body of the college has appointed a group of audit experienced personalities from local body to audit all accounts of the college. For this, the account keeper is ready to provide cashbook, cash receipt, cash vouchers, fee receipt, fee deposit receipt etc.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The IQAC of the college is the dynamic functionary to improve and maintain quality in academic services done in the institution. To improve academic quality of the college, the IQAC endeavours to frame strategies like

- To keep surveillance on extension and outreach programmes performed by the departments of the

college.

- To encourage every stakeholder to create educational hub through regular class attendance.
- To encourage to prepare teaching plan in time of prior to the beginning of each semester.
- To conduct seminar, field study in time, and excursion for earning knowledge.
- To encourage faculties and teachers to participate in co-curricular activities in the college.
- To collect feedback from different stakeholders and analyse to ensure quality teaching.
- To encourage the faculties in research works.
- Faculties are inspired to use ICT tools in teaching-learning.
- To use more e-learning resources.
- To organize programmes for the enhancement of student ability to face competency.

The IQAC of the college has institutionalized two best practices, Add on courses in the college. Every department has done Add on Courses on different topics. The total 41 Add on courses are done within the period from 2018-19 to 2022-23 excluding covid-19 lockdown. Behind such performance of Add on courses, the IQAC has aimed to increase skill power of students. The course details are answered in Key Indicator-1.2 Academic Flexibility of Criterion 1.

To high speed communication and academic work in the college, the IQAC has ensured LMS and internet facility for the institution. The IQAC has added ICT tools for smart learning. LCD projectors have been used in the classroom. Each department is provided computer an

The IQAC of the college reviews holistic and human valued mannerisms in the college. The IQAC collects departmental academic plans, calendar, and departmental class routine, teaching plan in the beginning of the academic year and accordingly monitors its implementation. The IQAC also observes the punctuality of teachers and students in class attendance. To strengthen academic activities in variety, the IQAC has constructed various cells and committees for the conduction of smooth functioning in the college. Further, the IQAC has organized workshops, awareness programmes etc. to make faculties and students dynamic in new knowledge avenue.

The IQAC of the college has institutionalized several audits like Green Audit, Gender Audit, Energy Audit, Academic and Administrative Audit to review quality and strength of the institution. The cell has collected feedback on curriculum of the affiliating university and also on the academic performances and ambience of the institution.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2

Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: B. Any 3 of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
NIRF report, AAA report and details on follow up actions	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

This college is a co-education institution where students of gender representation study feeling fear free situation. The female counter parts are protected from any kinds of immoral harassment done by the male representatives. The college concerned maintain zero tolerance policy against gender discrimination. Various Cells are constructed for women safety in the college. There is Anti-ragging Committee, Anti-ragging Squad, Internal Complaints Committee, Grievance Redressal Cell, Women Cell and also their democratic right in Students' Union Body Election. Any portfolio is open for their nomination. Girls' Common room has been continuously represented by the female students since its establishment.

In the event of Admission in the college, girls are gradually growing. It is a happy fact that, the females are now more than the males. In the academic session (2022-23), there are 188 male and 200 female students, and in 2023-24 academic session, we have 267 female students against 188 male students.

To provide safety and security among the females in the college, we have taken the undersigned measures—

- The road side margin of the college is wall protected and the entry of the college is controlled with gate lock during college off working time.
- The college built up area is fully protected with CCTV Surveillance. There are 21 CCTV cameras installed in the needy locations to observe any miss happenings.
- The College ID card is issued to the students at the time of admission and is mandatory to be carried in the institution.
- The Internal Complaints Committee is formed to make the female harassment free in the college. This committee is always careful to protect females from any sexual harassment in the college campus.
- The Anti-ragging Squad and the Anti-ragging Committee in the college are alert to protect fresher from any ragging issue.
- The Women Cell and the Grievance Redressal Cell are ready to face any academic crisis of the students and pioneer to maintain discipline order in the college campus.
- Several complain boxes are installed in the college campus to take action against any grievances. The chairperson of ICC is entrusted to maintain of the complain if any if arisen.
- There is Counselling Cell in the college that counsels the needy students at the time of admission and non-teaching staff is helpful on matters of admission procedure, fee payment, online admission and transaction, documentary matters and so on.
- The institution has facilitated common rooms separately for male and female students in the

college.

- Toilet facilities are made available for male and female students separately in the campus.
- The college authority is very sincere to maintain hygiene among the students and is take special care for women toilets where napkins are made available. There is First Aid Box, Dressing Room for females in the college.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. Green audit / Environment audit
2. Energy audit
3. Clean and green campus initiatives

4. Beyond the campus environmental promotion activities**Response:** A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Certificates of the awards received from recognized agency (if any).	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Chhamaria Anchalik College is located amidst the hub of cultural diversities represented by caste and communities, languages, culture. The college authority always efforts to assimilate all diversities into cohesive harmony taking various activities in the college and support time to time observed cultural activities around of the institution to reach goal one Indian identity.

Cultural Diversity:

- The employees of the college are of different caste and communities. Various cultural functions are organized and support by the faculties of the college. Teachers and students participate and financially support the festivals like the Death Ceremony of Srimanta Sankardev, *Bihu*, *Rash* etc held every year around area of the college
- The Birth Anniversary of Bishnu Prasad Rabha, the Death Anniversary of Dr. Bhupen Hazarika are observed with programmes in the college.
- Traditional magicians are invited to play their magic in the college to comfort the students and the employees.

Regional Diversity:

- The college is bound to celebrate *Rashtriya Ekta Saapath* to salute Sardar Ballav Bhai Patel with the intention to give message 'Unity in diversity' of the country.
- The institution celebrates *Ek Bharat Srestha Bharat* in the way of excursion to remote places for picking up knowledge about cultural diversities and its due tolerance.
- The college celebrates Mother Language Day in the institution to sensitize the students to respect the mother languages of other communities in the country.

Communal Harmony:

- The college efforts to earn communal harmony in and out of the institution in terms of tolerance to all communities and cultures. The students and teachers of the college organize cultural procession on street to build communal harmony.
- The *Har Ghar Triranga* under the aegis of *Azadi Ka Amrit Mohotsav* was organized to create patriotic feeling as well as communal harmony among the masses.

Communal Socio-economic:

- The college concern is helpful to any cultural organization and the economically poor. All the faculties collectively provide financial help to local Bodies who organize cultural activities like Bihu and religious congregation.
- The college plays pro active role to sensitize students and employees to respect our constitutional obligations: values, rights, duties and responsibilities as citizens. For these, the college is bound to respect-
- National Anthem, National Flag, Constitution, Freedom Fighters and their sacrifices, and to celebrate-
- Independence Day on 15th August, *Gandhi Jayanti*, and Republic Day on 26th January every year.
- National Voter's Day on 25th January every year.
- *Rashtriya Ekta Sapath*.

The college is teaching topics like values, rights, duties and responsibilities of citizens are included in the curriculum. Besides, Add on courses on Fundamental Rights and Duties, Background of Indian Constitution etc. are introduced in the college to promote knowledge on Indian Constitution.

The college has also displays a Sign Boards in various places of campus where are written the key features of the Constitution, Preamble, Fundamental Duties of the citizens.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

The college has done two best practices to search new knowledge in relation to the topics fixed for the study. The best practice 1 is entitled as "Pottery Production in the area of Palpara, Malibari, Kamrup". On this topic selected to study, a group of teachers are engaged to approach its quality and style of works, workers and their economic status at present life style. the study is done as per guideline prescribed in the SSR. The objectives of the study are taken of which the stem one is to know the economical status through pottery in society. The study is done in the following context as quoted here-

The context:

Chhamaria Anchalik College is the institutional backbone of the greater Chhamaria for higher educational pursuit and it has much livable functional responsibilities to the people of this historic society. The college is continuously desirous to live in touch with this society aiming to develop the local community and its economical existence. From the keen observation of this college it is conceded that some economically unsound potters are struggling for living without applying adequate and scientific methodologies to produce pottering materials. The reasons are identified of which the most one is a due lack of proper education, skill consciousness, entrepreneurship and financial support. For that the college has decided to strengthen the economically weaker people through this best practice to improve their various skills and abilities in the way of graceful approach and inspire them for work. The college expects that the inspiration provided them in pottery work; they will be enabled to contribute income to their families. In connection with this holistic work, college has arranged various programs, such, field visit, home visit, survey on pottery in every day and tried to find out its proper ways of solutions. The college feels extremely proud that some ex-students of this college are also found endeavoring continuously for developing their skills as well as to become economically self-dependent through the pottery producing job.

The Practice:

In order to reach in goals the college has organized some effective and very enthusiastic programs aiming to activate the above mentioned objectives .In these programs, the college has tried to involve poor people, local women community, teachers, ex-students and the current students of this college. The programs that the college organized are as follows:

- 1.Home Visit programs to study and evaluate the pottery production by exploring its present conditions.
- 2.Field visit programs to understand the practices and practitioners.
- 3.Surveys on the pottery oriented families for the practices.
- 4.Workshop/Training programs to create the positive environment among the people of this area and to preserve the pottery products.

Evidence of Success:

- 1.Through the Home Visit and Field Visit programs the college has succeeded in the skill consciousness among the potters.

2. Entrepreneurship abilities among the economically weaker potters are also developed through its various entrepreneurship awareness and field visit programmes.
3. The college has offered Cash Donation to a group of poor ex-students of this college who are involved professionally as potters for this practice.
4. The college has successfully trained up total 10 (Ten) poor students of this college.

The college has become successful in creating a market link of natural products produced by poor potters through the Chhamaria Satra Pottering Store and Palpara Pottering Store.

The second best practice is entitled as Vermicompost Production and Distribution to local community people of which the objective is to aware and train the local community people as well as the students to produce and use vermicompost as alternative source of inorganic fertilizer.

The Context:

One of the major issues faced all over the globe is to the use of inorganic fertilizer which challenges the human health. To deal with such grave situation Chhamaria Anchalik College, Chhamaria is take a step to aware and trained up the local community people as well as the students of the college to produce and use vermi compost as an alternative source of inorganic fertilizer. This practice of use of vermi compost as one of the form of organic fertilizer is widely accepted in all over the globe. During different awareness programme organized by the college among the local community people on the issues of health, hygiene and issues related to protection of environment, local community people discussed about the health issues faced by them due to the use of inorganic fertilizers in their paddy and vegetable fields. They were in search of alternative sources of inorganic fertilizer which is easily accessible to them. Keeping this idea in mind Chhamaria Anchalik College has started this vermicompost plant to facilitate the local community people as well as the students.

1. The Practice:

Vermicompost is the product of the decomposition process using various species of worms, usually red wigglers, white worms etc. .

Evidence of Success:

After installing the vermi compost plant on 2nd November, 2022 College has collected worm from Research and Extension centre of Assam Agriculture University, Kahikuchi, Guwahati campus. The faculties of the same centre have provided guidance to install this plant. Initially it was hard for the college to keep the moisture inside the plant. Then we approach to the faculties of Research and Extension centre of Assam Agriculture University, Kahikuchi, Guwahati campus and they provide us necessary technical advice. Right now the plant is successfully producing the vermicompost where we provide training and aware to the local community people to the need and use of vermicompost in their paddy and vegetable fields.

Problem Encountered and Resources Required:

Though the college is provide its necessary efforts to spread the message of the use and need of Vermicompost, still a wide a publicity is need of the hour. A group of farmers want to install Vermicompost plant in their locality but they are facing financial problem to install a cement based plant.

College has advised them to form Self Help Group (SHG) and install the plant through financial held which is provided by the bank as small loan with substantial amount of subsidy.

File Description	Document
Any other relevant information	View Document
Best practices as hosted on the Institutional website	View Document

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Introduction:

Chhamaria Anchalik College was established on the 12th August in 1994 in the area of rural nature where most of the people are of the economically poor. Around the college, the inhabitants are mostly of the Schedule Caste. Their living standard could not support the higher education for their off springs in the remote institutions. They spent life on cultivation, fishing, carpentering, fabricating. The talented students could not fulfill their dream in life for economical crisis. Simultaneously, financially mobilized guardians due to their ill or half literacy were unconscious for higher education. Child marriage was another disease to bar progressive step for higher learning pursuit. Such pitiable condition was observed by the then philanthropists and organized for the establishment of the college and accordingly, they entitled the name of college **Chhamaria Anchalik College**. Here the terms, 'Chhamaria' and 'Anchalik' are regional words used in Assamese standard of the state, Assam. Chhamaria is a name of area which is far and wide in radius. The term 'Anchalik' means regional. It represents the college as the College of Chhamaria Region.

The college was established with mission, vision and core values to provide higher education. The mission, vision and the core values are given below:

Vision:

"A well developed greater Chhamaria, free from poverty, illiteracy, unemployment, insurgency and any form of hostility. Knowledge based, skill based where the mind is without fear and head is held high..."

Mission:

The college will foster for over all human resource development through education, vocational training, and information and by knowledge sharing.

Values:

1. Knowledge is power.
2. Honesty is the best policy.
3. Excellency through integrity, innovation and team work.
4. Communicating with courage and confidence for tomorrow.

In the beginning of the academic life of the college, the classes were introduced at Chhamaria High School early in the morning prior to school time. Then the enrollment of students was considerably low because of stem reasons like drop out from the school education. The college introduced seven programs in General Subjects. Later of time, Major Courses in relation to General Papers were introduced. The two programs were added later in the institution that is Arabic and Philosophy. At present, the college has sixteen programs of which the seven are Major and remaining nine are Regular Courses.

To increase enrollment of students in the college, the college authority is pleased to take stem steps. The IDP (Institutional Development Plan) is prepared for 15 years. Several MoUs are done with different bodies of which the most are of the educational institutions scattered around the college. In secondary level institutions around the college, the faculties are sent time to time to take motivational or visiting classes. The MoU schools around of this college are Ramsaraswati Academy, Chhamaria Satra, Kasturba Gandhi Balika Vidyalaya, Chhamaria, Kalatoli Kathmi Anchalik Senior Secondary School, Baguriguri H.S. School, Chhamaria Anchalik Jr. College, Chhamaria, Chhamaria High School, Chhamaria, Jabal-e-Rahman Academy (JERA). Jayanta Kumar, Sofir Uddin Ahmed, Monowara Khatun, Sheikh Barkat Ullah, Baser Ali, and Azizul Hoque, faculties of the college performed their motivational or visiting classes in the schools.

The distinctive picture of the college in case admission in 1994 is only

In the course of time, the college concerned bodies decide to extend its vision, mission and values besides respectful practices of the above indications. The present vision, mission and values granted to hatch in practice are kept in record through preparation and its due approval by the College Governing Body and textual in the IDP for 15 years is as under-

Vision:

- To be developed as inter-disciplinary institution of excellence in sustainable development, with value making impact factor in socio-economy and ecology.
- To integrate knowledge of Indian humanities with skills to generate graduates for better employment.
- To provide high quality education amidst students to enable then continuously critical thinkers for better life on Earth.
- To become one of the autonomous institutions by 2036 within the country.

Mission:

“This institution hatches impulses to make Enrichment of learning, enhancement of competencies, and transforming of lives by collective approaches”.

For this, we have,

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- **Mission:**

“This institution hatches impulses to make Enrichment of learning, enhancement of competencies, and transforming of lives by collective approaches”.

For this, we have,

- To make the institutional mission in practical, the institutional stakeholders would like to proceed in collective way.
- To strengthen the internal quality of the institution, the IQAC (Internal Quality Assurance Cell) is messed up with diverse aspects of institutional strategy making and due planning ways round the year as per needs and vision of the college. The IQAC is visualized as a forum for not only a monitoring, but also closer scatter and brainstorming functional body of the institution. It is a pleasure that the IQAC is a pioneer of the institutional documentation in all matters of institutional initiatives.
- To match IDP with NEP-2020, the institutional task-force is bound to serve for the better development of the institution.

Outcome of the establishment of the college:

We have already mentioned the population background of the area of this college. The establishment of this higher education institute contributes enough social services among the students community of the locality. The rate of higher education is growing day by day through this college. The qualified students go ahead for higher education or employment and accordingly happened in their lives. In the first batch of admission in the college in 1994, only 49 students were enrolled for B. A. Programs and this year, 209 students are enrolled for FYUGP B.A. programs. This is our academic distinctiveness in the institution. The motivational classes help to be increased enrolment of students. In between of academic session wise, rate of admission into the college goes up and down. Here is recorded number of students year wise: In 1994-95, students in number is 49, in 1995-96 is 20, in 1996-97 is 20, in 1997-98 is 52, in 1998-99 is 57, in 1999-2000 is 59, in 2001-22 is 106, in 2007-8 is 122, in 2008-09 is 152, in 2015-16 is 180, in 2018-19 is 166, and in 2023-24 is 209. The college functional bodies are expecting more enrolment in the next academic sessions to come.

File Description	Document
Any other relevant information	View Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

With the due approval of the Governing Body of the Chhamaria Anchalik College, Chhamaria submitted an application for the opening of PG course under Krishna Kanta Hindiqui State Open University, Guwahati, Assam. Accordingly, the college obtained permission from the higher authority of the said university to open study centre in the Arts Stream of Master of Arts in different programs. As per direction of the authority of the university, the college has introduced classes from academic session of 2023-24. According to the programme available in the university, we introduce the following programmes considering the need and viability of the students residing around of the college.

The programmes conducted in the college are as under

1. Master of Arts in Economics (Honours)
2. Master of Arts in Political Science(Honours)
3. Master of Arts in Education (Honours)
4. Master of Arts in Assamese (Honours)
5. Master of Arts in English(Honours)

The classes started from 5th Nov/2023, and are continuing smoothly. Introduction of PG Course offers ample opportunity to the high aspiring students of this locality.

Another two programs are introduced in the college under PMKVY this year to provide skill based education among the local youths. The conducted programs are Domestic Data Entry Operator, and Make up Artists.

Concluding Remarks :

The college concerned functionaries emphasize on improvement of quality education among the students community. To full vision and mission of the college, mechanisms followed in implementation of effective curriculum are to prepare academic calendar, class routine, extension/outreach activities, and feed back through proper cells and committees.

In teaching learning and evaluation, importance is given on regular classes, time bound sessional examination, home assignment, paper evaluation, field work, project work, and excursion in terms co-operation, participation, and collaboration. Innovative practices are accepted as important issue in teaching learning and research practices. Time bound redressal is the institutional priority. To progress students in learning, the faculties are punctual in academic activities. They are encouraged to be learner through critical thinking. Programme Outcomes and Course Outcomes are interacted with the students.

To maintain proper order in examination system, the college drives nook and corner the examination related aspects through Examination Board.

The IQAC of the college is careful to make faculties dynamic doing research work for their career advancement simultaneously the students are provoked to earn higher education and due employment facing professional competition. MoUs are done to perform motivational or visit classes.

To facilitate faculties and students, the priority is given on adequacy. For this, classrooms, common rooms, departments, hostels, toilet facilities, pure drinking water supply, canteen, library, paper less connectivity in the institution through network, CCTV surveillance, security of each and every employee, student are the institutional practices.

The college authority is pleased to provide students free ships and scholarships directing them to apply in time with necessary documents. Career counseling is another priority of the institution. To make friendly relationship with the outgoing students, the institution interact them time to time. There is a registered Alumni Association in the college. These organization correspondents us with helping hands in the need of time.

In the Governance and leadership, transparency is emphasized. The Governing Body of the college communicates and consults with faculties in any public works in the college. To conduct smooth function in the developing head of the institution, there is Construction Committee formed involving faculties and social representatives for the transparent mobilization of financial works. In the management concern, various cells are constructed under the IQAC and accordingly distributed duties and responsibilities to each cell and committee. In public interested programmes, more faculties and students are involved to form sub committee for better success.

To make green and clean campus of the college, importance is given on pollution, tobacco, and plastic free circulations and its due application. Best practices are initiated for better communication with neighbours of the college.

The college authority prefers strength to weakness. For this, deficiencies are identified and accordingly taken into action. More enrolment of students in the college is remarkable practice of the college.