

CHHAMARIA ANCHALIK COLLEGE

P. O. Chhamaria, District- Kamrup, State- Assam (India), PIN-781136

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FIRST CYCLE NAAC ACCREDITATION 2023

CRITERION 6

Governance, Leadership and Management

6.5.2. Quality assurance initiatives of the institution include

1. Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented

2. Academic and Administrative Audit (AAA) and follow-up action taken

3. Collaborative quality initiatives with other institution(s)

4. Participation in NIRF and other recognized rankings

5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.

Submitted to



NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL



ACADEMIC & ADMINISTRATIVE AUDIT REPORT

CHHAMARIA ANCHALIK COLLEGE CHHAMARIA

Academic Year: 2022-23



1. Profile of the College

a) Introduction

Chhamaria Anchalik College was established in the year 12/08/1994, aiming to impart quality and value based education in the greater Chhamaria area. The relentless effort of a handful of philanthropists of this communal harmonious area like Lt. Puspa Das, Lt. Ananta Das, Shishir Kalita, Lt. Lalit Bora, Sri Madan Kalita visualized their dream of higher education in 1994 at Chhamaria Anchalik High School. Late Gajendra Adhikary was the founder principal of this college.

After two years of service at that high school, the college functionaries were shifted to this present foundation and has been proving its yeoman services among the student communities coming from within and beyond of the greater area.

Initially, the building was Assam Type and also single roof classrooms for smooth conduction of classes. Then RCC building is built for better facilities among all stakeholders of the college.

b) Present Status of the College

At present, 25 permanent faculty members are proving their teaching jobs in a the college.

The college got its opening permission from Gauhati University on 17/09/1994, Part-I concurrence from State Government of Assam on 27/11/1998, Part-I affiliation on 20/08/1999, Part-II affiliation on 22/09/2001, and part II concurrence from State Government on 30/12/2004 and permanent affiliation from Gauhati University on 27/11/2009.

The college is recognised under Section 2(f) and 12 (b) of the UGC Act, 1956 (Letter No. F. No. 8-57212011) dated 23rd January, 2012.

The college (Posts Provincialisation) was provincialised by the State Government of Assam in 2013 (with effect from 14-08-2013) and in 2021(with effect from 01-01-2021).

The college has adopted a village named Kahibari and agreed MoUs with various institutions to provide social services to the needs, especially the poor. The college has organized workshops, Lecture programme, and awareness programme time to time for academic development. Teachers, students, and local communities participate to succeed these programmes.

Chhamaria Anchalik College is located at Chhamaria of Kamrup, Assam and is 72.6 Kilometres away from Guwahati city. At present academic session, 455 students are studying in the college with Honours/ Regular programmes.

This college is regularly participating in AISHE as per direction of MHRD, Government of India.

c) Basic Information of the College

Name of the College- Chhamaria Anchalik College, Chhamaria
P.O.- Chhamaria, Dist .- Kamrup
PIN- 781136

College email- cac.1994@rediffmail.com

College website www.cacollege.ac.in

Total Department= 08

Total No. of Faculties 25, Male 21 Female-4

Total No of Non-teaching staff- 11

Contractual employees= 02

Infrastructure facilities of the College (In Numbers)			
Facilities	2022-23	2021-22	2020-21
Campus area	30BIGHAS (18.6Acre)	30 BIGHAS (18.6 Acre)	30BIGHAS 18.6 Acre)
Class rooms	13	13	11
Psychological Lab	01	01	01
Seminar Halls	00	00	00
Classrooms with LCD facilities	01	Nil	Nil
Language Lab	Nil	Nil	Nil
Water Supply Plant	01	01	Nil
Book Stall	Nil	Nil	Nil
Cycle/Bike/Car Parking	01	01	01
Generator Set (35 KVA)	01	01	01
Classrooms with Wi-Fi/ LAN	Nil	Nil	Nil
Seminar halls with ICT facilities	01	01	Nil
Video Conferencing Hall	Nil	Nil	Nil
Museum	Nil	Nil	Nil

Boy's Commonroom cum union office	01	01	Nil
Girl's Commonroom	01	01	01
College canteen	01	Nil	Nil
Hostel Warden Quarter	Nil	Nil	Nil
Study Centre (KKHSOU)	01	Nil	Nil
Boundary Wall	Partial Completed college boundary wall		
SPORTS FACILITY			
Basket Ball Court	01	01	0.0899 acre
Composite Play Field	01	01	0.395 acre
Play Ground	01	01	1.668 acre
IT Infrastructure			
Total Computers(In Numbers)			
Computer Labs	01	Nil	Nil
Digital Class Room	03	01	01
Internet	02	02	02
Computer Centres	01	01	01
Office	02	02	02
Departments	08	08	08
Available bandwidth (MBPS)	03	02	02

Name	Type	Area in
Total Campus Area in Hector	(18.60Acre):	m ² (Approx)
Open Space	9 Bigha	42277.13
Cultivation	0.55 Bigha	1402.34
Garden	.12 Bigha	297.82
College Garden	1 Bigha	0.626
Girl's Common Room	30x15=450 sq. feet	0.0103
Girl's Hostel	300.00 sq. mts	0.741
All Departments	3300 square feet	0.758

Water Supply Tank	48 square feet	0.0011
College Canteen	1100 square feet	0.0253
Flag Hoisting	1600 square feet	0.0367
Volleyball Court	162 square mts	0.04
Administrative Office	1200 square feet	0.275
Library	900 square feet	0.0207

Sl. No.	LULC Categories	Area Covered (m ²)	Percentage of Areas out of the Total Campus Area
1	Open Space	42277.13	56.60%
2	Grassland and Vegetative Area	1402.34	1.88%
3	Garden Area	297.82	0.40%
4	Building & Establishment Area(All)	2215.37	2.97%
5	Proposed Kitchen Garden Area	324.28	0.43%
6	Parking Space/ Basket Ball Court	418.28	0.56%
7	Area under Internal roads(Paths)	1087.82	1.46%
8	Play Ground	17831.14	23.86%
9	Vermicomposting Plant	29.73	0.04%
10	Pond	8816.09	11.80%
Total Area		74700.00	100%

2. Academic Strength (2022-23)

Name of the Dept.	UG/PG/ Both UG PG	No. of teachers	No. of students	Seat Capacity	No. of value added/Add on programme offered
			UG	UG	
Arabic (Honours)	UG	03	Nil	-	00
Assamese (Honours)	UG	05	18	18	02

Economics (Honours)	UG	02	Nil	-	00
Education (Honours)	UG	04	35	35	02
English(Regular)	UG	02	23	23	03
History (Honours)	UG	03	21	21	02
Philosophy (Honours)	UG	02	03	03	00
Political science (Honours)	UG	04	37	37	03
Regular Course	UG	-	23	23	-

3. Methodology of the Audit:

The data received from the Head of the institutions/Head of the Department/Coordinate of IQAC for different inputs as per the proforma have been validated from the supporting documents, interaction with the Head of the institution and visits to the departments.

4. Observations:

a. Curricular Aspects:

Chhamaria College is affiliated under Gauhati University. The College follows the curriculum developed by Gauhati University. For effective delivery of curriculum, most of the departments are maintaining lesson plans and course progress records. Departments follow academic calendar of Gauhati University. Different Add on/ Certificate programmes are conducted by a few departments.

b. Teaching Learning Aspects:

Though the College follows effective curriculum delivery, however, a detail unit wise plan for experiential and participative learning needs to be maintained for enhancing the learning level of the students. The College maintains mentoring system but documentation of the mentoring system is not adequate. All the departments conduct internal examination as per requirement of the affiliating University. The College may incorporate more different modes for continuous internal evaluation. Program Outcome, Program Specific Outcomes and Course Outcomes are described in the syllabus. Evaluation the attainment of the learning outcomes to be evaluated properly.

c. Research, Innovation and Extension:

Most of the faculties have published their Research paper in reputed journals but it is not sufficient, the overall research culture in the College needs to be strengthened. Several departments are conducting very effective extension activities. The involvement of the students in those activities should be encouraged.

d. Infrastructure:

The College has adequate infrastructure facilities for all academic and other extracurricular activities. The outdoor play area are adequate. The library and IT facilities are also adequate. However, internet bandwidth needs to be increased. Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT infrastructure, facilities for cultural and sports activities, gymnasium, yoga centre etc. in the institution.

e. Students support and Progression:

The student avails different supports from State and Central Government. Financial assistant are provided to more economically poor students. The college organised different training programme for qualifying different competitive examination. The placement of the students and progression to higher education is not adequate.. Students need more encouragement for participation in extra-curricular activities. Career and guidance programmes needs to be organized for placement.

5. SWOC Analysis

Institutional Strength Strength

The following parameters are our institutional strength:

- i. Diversity in students' enrollment and unity in education.
- ii. Adequate building for academic activities.
- iii. Sufficient desk and benches for students.
- iv. Teachers are punctual, sincere, committed and dedicated, and motivated towards students.
- v. Sufficient land for infrastructure.
- vi. Decentralized management.
- vii. Green and clean campus of college.
- viii. Outdoor play facilities.
- ix. Central library is well equipped with sufficient number of books.

- x. Active NSS unit to provide social services.
- xi. A good many published books with ISBN and article published in national, international journals done by faculties.
- xii. Women Hostel for girl students.
- xiii. The college campus is tobacco free zone.
- xiv. No discrimination among students community.
- xv. Alumni Association.
- xvi. One adopted village.
- xvii. Boys' and Girls' Common Room
- xviii. MoUs for knowledge exchange to enrich knowledge.
- xix. ICT enabled classroom.
- xx. Academic performances of students are satisfactory.

Institutional Weakness:

- i. The college is situated in flood affected area and therefore, academic environment suffers badly during flood period.
- ii. The college is located in the area of economically backward area.
- iii. Income generation is very limited.
- iv. This institution is a single stream.
- v. Majority of Students come from poor socio-economic condition.
- vi. Limited staff in sanction post of the college.
- vii. Services of a group of teachers are not yet to be provincialised.
- viii. The road communication of surrounding area of the college is pitiable.
- ix. No permanent Auditorium.
- x. No Hostel for boys.
- xi. Inadequate number of computers.
- xii. Inadequate number of digital class room.

Institutional Opportunities:

- i. Computer learning facilities for students without hampering of normal class routine.
- ii. Pure drinking water supply.
- iii. MoUs opportunities with various organizations.
- iv. Add-on course learning facilities without normal break.
- v. Co-education facility admission is open for all categories.

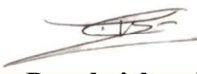
Institutional Challenges:

- i. The college area suffers from flood affection. Students have to suffer to reach college in time.
- ii. Shortage of sufficient fund in college creates hamper to develop infrastructure for betterment of academic facilities.
- iii. A group of teachers whose posts are not provincialised are provided minimum salary which hampers their psychological set up to proceed with global educational atmosphere.
- iv. Drop out students in every year is another challenge of the college.

6. Recommendation

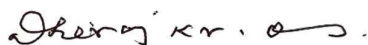
As per the data provided by the college the members of the audit committee recommend the following for enhancing the teaching-learning system of the College:

- f. More National or International Seminar needs to be organized.
- g. Feedback mechanism should Developed.
- h. Research culture needs to improve.
- i. Proper documentation is required for all activities
- j. Departmental Best practices needs to be institutionalized.
- k. More Faculty Development Programme needs to be organized by individual departments.
- l. Departmental Academic calendar to be prepared followed by Gauhati University.
- m. More students should be involved in the extension activities
- n. More collaborations need to be established.
- o. More teachers should participate in FDP programmes


(Mr. Prankrishna Dev Nath)
(Principal)

Chhamaria Anchalik College, Chhamaria

Principal
Chhamaria Anchalik College



(Dr. Dhiraj Kr. Das)

Auditor



(Dr. Habibur Rahman)

Auditor



(Dr. Tapan Dutta)

Chief Auditor