

CHHAMARIA ANCHALIK COLLEGE

P. O. Chhamaria, District- Kamrup, State- Assam (India), PIN-781136

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FIRST CYCLE NAAC ACCREDITATION 2023

CRITERION 6

Governance, Leadership and Management

6.1.1. The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Leadership

Submitted to



NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

CHHAMARIA ANCHALIK COLLEGE

Action plan

2017-22



Introduction:

Chhamaria Anchalik College opened its portal on the 12th August, 1994, aiming to impart quality and value based higher education amidst the youth of greater Chhamaria and even its beyond. The college is established at Chhamaria under P.O. Chhamaria in the western part of Kamrup in Assam. The institution is affiliated to Gauhati University since its earliest. It is a pleasure that the college is recognized by the UGC under the sections 2(f) & 12 (b) of the UGC Act, 1956. This is only the higher educational institute in the greater Chhamaria. This institution is located in low area which is frequently over flooded during the rainy season each year. Most of the students come from weaker section of the society with expectation of earning under graduate qualification. The college has been providing yeoman services since its establishment. For this, the college Governing Body designed action plan time to time for the period of five years. The college authority has taken another Action Plan for the period of five years with effect from the year 2017 to 2022. The detailed parametres of Action Plan have been described below.

Office Complex:

Office is the main point of business in the institution wherein all kinds of stakeholders come to communicate. Therefore, this office is likely to be in the centre of academic activities. In the Action Plan (2017-2022), office is likely granted to be installed in the central point wherein all stakeholders can communicate earnestly any time as per need. The principal's office, Account Branch, Administrative Branch and IQAC set apart where all users can easily meet their purposes. The college authority proposes to extend RCC building with first floor on ground floor setting staircase which is subject to academic building.

College Campus Security:

To protect college from any outside forces, wall boundary is an urgent need. But due to financial crisis, RCC wall is not possible. Therefore, to protect college campus, bamboo fencing plan is approved for the period until its permanent construction. Besides, from the gate of the college set southern east part of the college building, path way will be improved by paver block.

College Beautification:

The college front side is selected to cultivate gardening to draw attraction.

Signboards and lighting installment:

Since the college campus is possessing 30 bighas land. To guide and help any visitors, signboards are essential and hence, signboards will be made available. Simultaneously, lights are arranged to serve darkness in classrooms or at night.

Night security:

The night guard will serve the college campus to secure every asset of the institution. For this, resting room will reserve for his placement.

Implementation of Learning Management System:

The college has a plan to introduce Learning Management System. For this, IQAC is entrusted to initiate the system with the help of Google Workspace. We have aim to provide paperless learning amidst the students for the next last year of the planning period.

Girls' Hostel Completion and accommodation:

The Girls' Hostel is going to be completed under the UGC Fund. After completion of the building, girls will be permitted to be residential accommodation.

Renovation of class rooms and laboratories:

To do class rooms more attractive, resources in the class rooms will be arranged in order. Each bench and desk will be ordinal numbering from 001 to onwards. All desks and benches will be painted in time of financial availability. The laboratory attached to Education Course will be refurnished with new look and ease facility.

Setting of Canteen:

The college is at present suffering from canteen crisis. All students and teachers have to go outside at the time of tiffin or launch. The college authority values their demand and accordingly, a canteen will be set within the campus of the college. In this regard, we will collaborate with the alumni for better attainment of accountability.

New toilet attachment in the new building:

There is inadequacy of toilet facility in the college campus. So we aim to attach new toilets in the first floor of RCC building.

Improvement of Academic Results:

To improve academic results of the students year by year, we have planned to execute the following parametres-

- i. To facilitate the remedial classes.
- ii. Each paper is likely to be taught by single teacher instead of two or more.
- iii. To collect monthly progress report
- iv. To take frequently class tests in each semester.

Construction of Conference or Seminar Hall:

We have planning to make a construction of Conference Hall and Seminar Hall. The college concerned stakeholders are conducting their programmes in the common class room which is not fit to be performed. For this, it is suggested for new Conference Hall and new Seminar Halls.

Smart Class Rooms:

The teachers of the college are imparting knowledge amidst the students in a traditional class room. We are feeling so need of smart class rooms which can reflect our outlooks and skills. Till date we have no smart class room. In future of the coming days, we have aim to introduce smart class room based on ICT. Within the next five years, we have planned to introduce at least five ICT based smart class room.

Seminars Department wise:

Each Department is directed to organize seminars any levels in the institution.

Alumni Association:

The College authority has a plan to form Alumni Association institutionally as well as departmentally to organize their meets regularly.

Feedback collection:

To make institutional management and academic performances, feedback is expected to collect from stakeholders who are concerned with the institution.

Internal and External Audits:

Within the next five years of this Action Plan, both internal and external audit will be done on academic performances on record by experts.

Promotion of Research Culture:

Research is an important issue to earn knowledge and transparency in teaching learning. The UGC expects that higher education institutions are likely the hubs of knowledge. The faculty members in the institutions have responsibility to create new knowledge for their students and society. For this, research is unavoidable for the faculties. Few of the faculties of our institution have earned Ph. D. and few are pursuing it while major faculties remain waiting. All these waiting faculties will be inspired to earn Ph. D. within the next five years of this Action Plan. Besides, those who have earned Ph. D. will be motivated to take up MRP on state or national levels. Here the Research Advisory Committee needs to strengthen to serve the purpose.

Heritage Museum:

In the next five year, we have planned to set a heritage museum in the college campus with the help of teachers, students and general public. The authority of the college will

entrust a cell to collect such historical antiques and artifacts. To archive these aspects, a museum hall will be allotted in the Academic Block.

Monthly Academic Progress Report:

To strengthen academic activities, progress report system will be taken into action. For this, each teacher will prepare lesson plan month wise and accordingly, each faculty incumbent will submit progress report of monthly teaching to the principal through the head of each department.

Rainwater Harvesting:

Water conservation is the call of present time. We have a large Assam Type building in the campus. Therefore, we have plan to milk rain water from rooftops adding technical system in future.

Organic Farm in the College Campus:

To adjust and accommodate with nature is important in the living style of human beings. Students are unavoidable member of natural life style. Students need to live in natural appropriation. For this, they must go to the nature of life. Vegetation is a manifestation of such life. Hence, we aim to set an organic farm in the college campus so that students get inspiration to love nature and natural life.

Medicinal Plant Garden:

There are many traditional healers around Chhamaria Anchalik College. They use natural plants as medicinal treatment in some diseases. We witness such treatment in rural area. To see their traditional practices, the college authority is inspired to plant some medicinal herbs in the campus of the college. It is proposed to invite some traditional healers in the college to take their suggestion at the time of planting these herbal varieties in the location selected for the purpose there of.

Effective Waste Management System:

Wasting varieties go hand to hand in present society. We want to be a model of wasting forbidden institution for the society. Therefore, we plan to establish a waste management system in the college.

Clean Drinking Water Supply:

Water is most essential liquid for human body. It needs in every step of life. It should be clean and pure to use. Amidst all kinds of uses, drinking water is to be pure. For this purpose of service, we plan to install RO and mineral water supply to every stake holder in the college.

Conclusion:

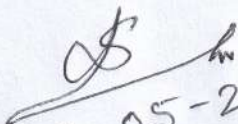
In the preceding years of institution academic period, all kinds of stakeholders mobilize this institution in collaboration, co-operation and communication. In the next five years of action plan, the institution authority expects more participation in every field of institutional activities from its concerned stakeholders. We have expectation to make the institution one of national standard institution.

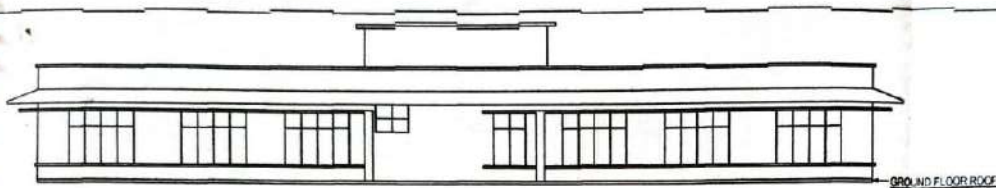
Prepared and passed by IQAC, and approved by
Governing Body
Chhamaria Anchalik College

Place: Chhamaria

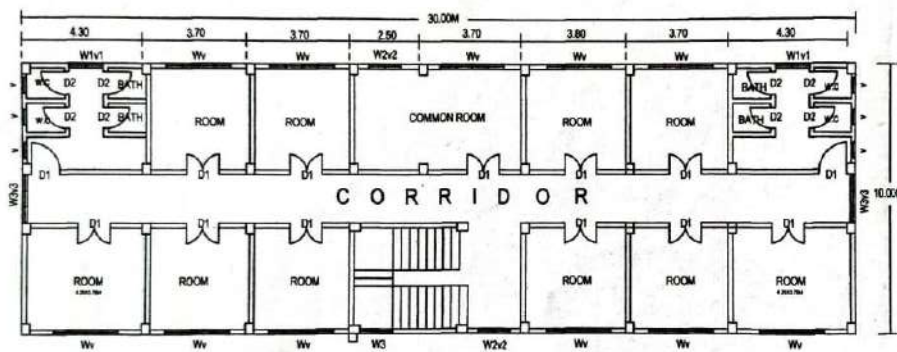
Date:


2/5/2017
Principal
Chhamaria Anchalik College


02-05-2017



ELEVATION



PLAN (F.F.)
SCALE: 1: 100

ALL DIMENSIONS ARE IN MM

PROPOSED CONSTRUCTION OF "GIRL'S HOSTEL" (EXTENSION OVER GROUND FLOOR ROOF OF EXISTING HOSTEL) FOR CHAMARIA ANCHALIK COLLEGE, KAMRUP, (ASSAM)

PLINTH AREA - F.F. = 300.00 SQMT.

SUBMITTED BY -

[Signature]
Principal
Chamaria Anchalik College

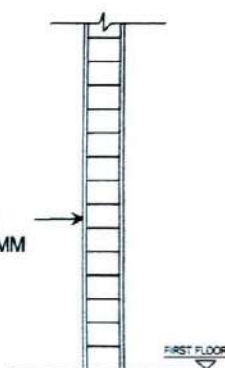
RECOMM. BY -



DRAWN BY -

[Signature]
DESIGN GROUP

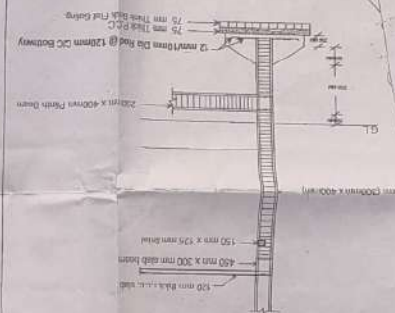
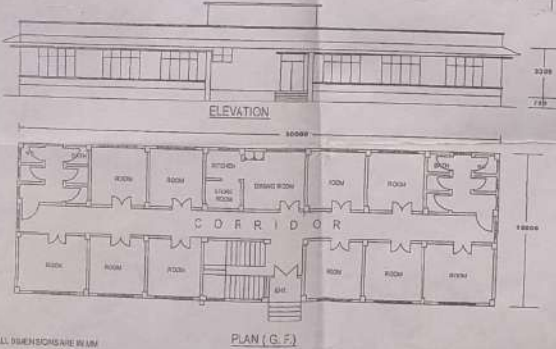
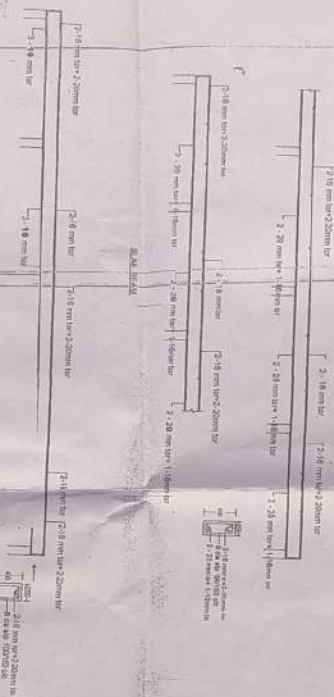
COLUMN (300MMX450MM)
10 no 16 MM DIA ROD & 8 MM
DIA STP. @ 150MM C/C.



DETAILS OF COLUMN

SCALE: 1: 50

ALL DIMENSIONS ARE IN MM

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PROPOSED CONSTRUCTION OF "GIRL'S
HOSTEL" FOR CHAMARIA ANCHALIK
COLLEGE, KAMRUP,(ASSAM)

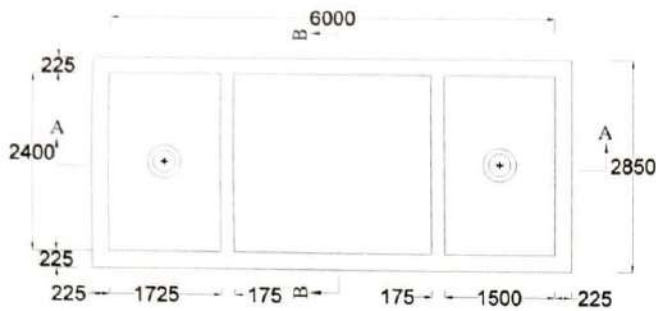
PLUMB AREA - G.F. 300.00 SONT.

SUBMITTED BY -

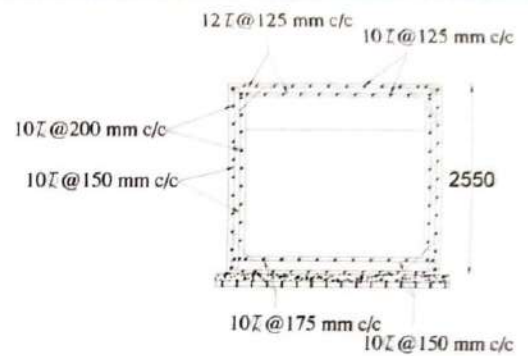
RECOMM. BY -

DROWN BY -

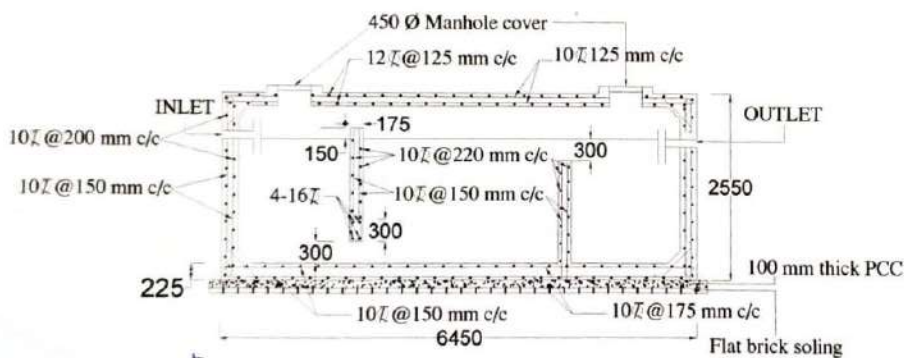
R. P. [Signature]
Asst. Engineer, P.W.D.
Guvshali City Sub-Division
Guvshali - 7



PLAN



SECTION B-B



SECTION A-A

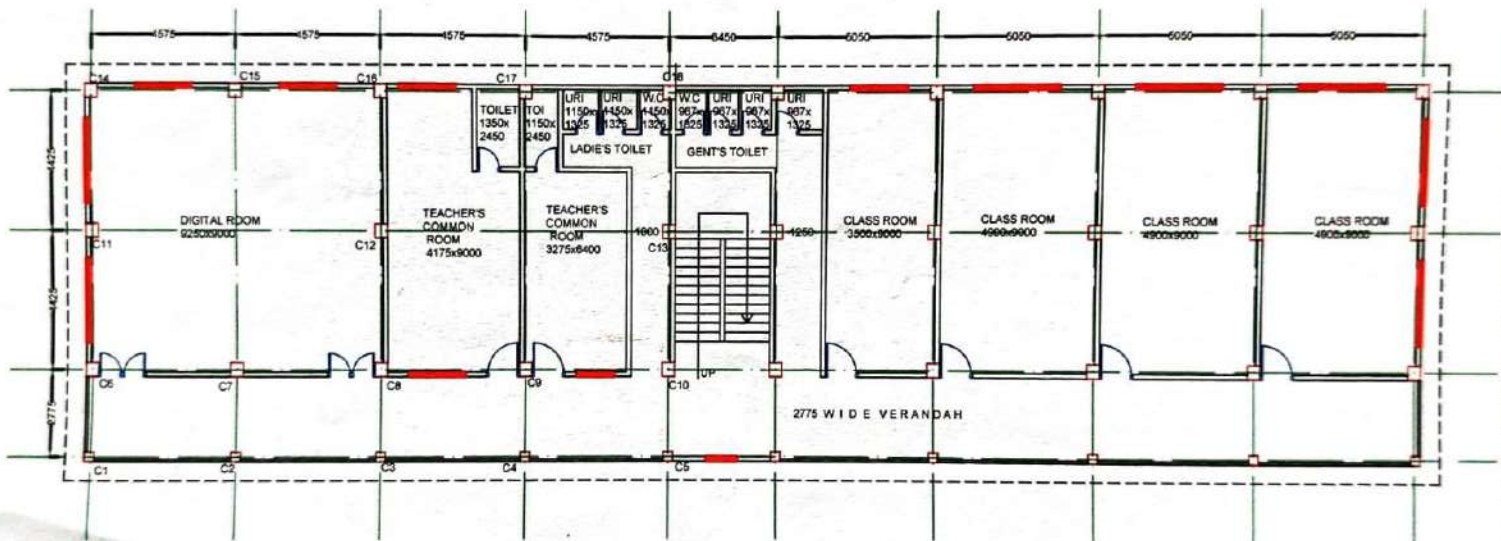
Junior Engineer, P.W.D.
Guwahati Building Division-II
Dispur, Guwahati-8

Asstt. Executive Engineer, P.W.D.
Guwahati Building Sub-Division No. IV
Jalukbari, Guwahati-13

Executive Engineer, P.W.D.
Guwahati Bldg. Divn. No-II
Dispur, Guwahati- 6



PROPOSED VERTICAL EXTENSION (FIRST FLOOR) OF RCC BUILDING FOR CHHAMARIA
ANCHALIK COLLEGE AT CHAMARIA, KAMRUP



FIRST FLOOR PLAN
SCALE 1/10

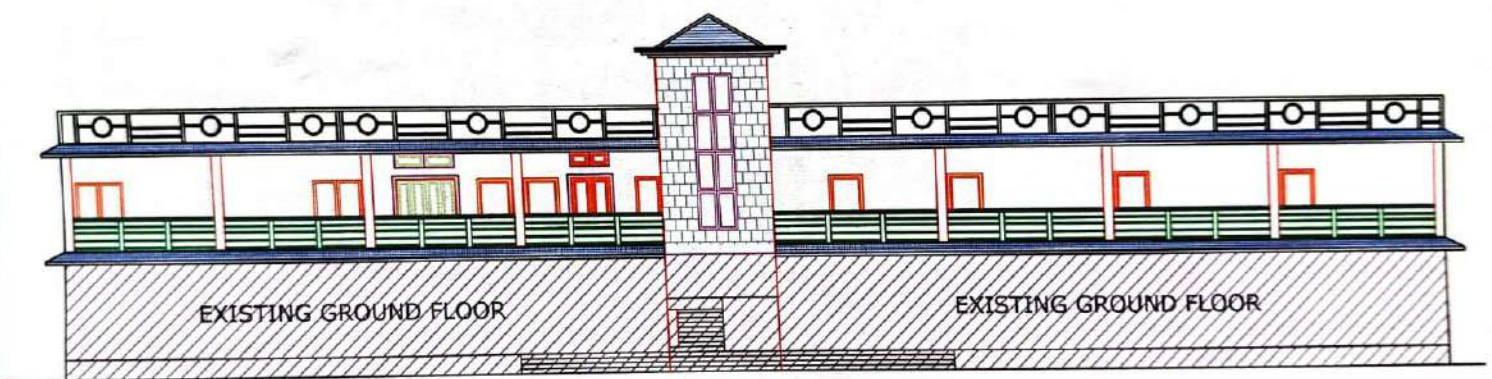
Junior Engineer, P.W.D.
Guwahati Building Division-II
Dispur, Guwahati-6

Asstt. Executive Engineer, PWD
Guwahati Building Sub-Division No. IV
Jalukbari, Guwahati-13

Executive Engineer, P.W.D
Guwahati Bldg. Divn. No-II
Dispur, Guwahati-6



PROPOSED VERTICAL EXTENSION (FIRST FLOOR) OF RCC BUILDING FOR CHHAMARIA
ANCHALIK COLLEGE AT CHAMARIA, KAMRUP



ELEVATION

Junior Engineer, P.W.D.
Guwahati Building Division-II
Dispur, Guwahati-6

Asstt. Executive Engineer, PWD
Guwahati Building Sub-Division No. IV
Jalukbari, Guwahati-13

Executive Engineer, P.W.D.
Guwahati Bldg. Divn. No- II
Dispur, Guwahati- 6



LIST OF VARIOUS COMMITTEES FOR SMOOTH FUNCTIONING OF THE COLLEGE:

1. Prospectus Committee:

Chairman:	P.K. Dev Nath, Principal
Convener:	Azizul Hoque
Members:	Nurul Islam (HOD of Education) Dr. Jamal Uddin Ahmed (HOD of English) Abdus Salam (HOD of Pol. Science) Dr. Eusub Hussain (HOD History) Jayanta Kumar (HOD of Philosophy) Monowara Khatun (HOD of Arabic) Dhireswar Das (HOD of Assamese) Shah Alom (HOD of Economics)

2. Academic & Routine Committee:

Chairman:	P.K. Dev Nath, Principal
Convener:	Abdus Salam
Members:	Azizul Hoque Sheik Barkat Ullah Jayanta Kumar

3. Anti Ragging Committee:

Chairman:	P.K. Dev Nath, Principal
Convener:	M.A. Rohim Mollah
Members:	Pritam Das (ACS, Circle officer) Juli Das (I/C Chhamaria p.p) Jayanta Kumar (Asst. Prof.) Biresch Chandra Tapadar (Asst. Prof.) Hiramoni Rabha (Asst. Prof.) Bipul Bayan (Principal, Chhamaria Anchalik Jr. College) Laba Bharali (Social Worker) Amrit Kumar Kalita (UDA) Moidul Islam (UDA) G.S. (Students' Union Body)


Principal
Chhamaria Anchalik College

4.

Admission Committee:

Chairman: P.K. Dev Nath, Principal
 Convener: Nurul Islam
 Members: Shah Alom
 Mirza Abdur Rohim Mollah
 Apurba Das
 Dr. Jamal Uddin Ahmed
 Dhireswar Das

5.

IQAC (Internal Quality Assessment Cell):

Chairperson: P.K. Dev Nath, Principal
 Co-ordinator: Dr. Jamal Uddin Ahmed
 Asst. Co-ordinator: Shah Alom
 Members: Nurul Islam
 Abdus Salam
 Dr. Eusub Hussain
 Jayanta Kumar
 Dr. Lohit Rabha
 Azizul Hoque
 Gunada Das
 Monowara Khatun
 Dhireswar Das
 Dr. Ranjit Baishya (G.B. Representative)
 Circle Officer, Chhamaria Revenue Circle,
 M & H.O., Chhamaria State Dispensary
 Bipul Khatoniar (Entrepreneur)
 Narottam Bharali (Representative of Local Society)
 Hitesh Bayan (Alumni Member)
 Secretary, Students' Union Body

6.

Examination committee:

Chairman: P.K. Dev Nath, Principal
 Convener: Sheikh Barkat Ullah.
 Members: Heads of each Department.


 Principal
 Chhamaria Anchalik College

7.

Eco Club, Gardening Club and College Campus Beautification Committee:

Chairman: P.K. Dev Nath, Principal
 Convener: Nur Mohammad Al-Aman
 Members: Mirza Abdur Rohim Mollah
 Biresh Chandra Tapadar

8.

NSS Cell

Chairman: P.K. Dev Nath, Principal
 Programme Officer: Abu Shama Ahmed.
 Members (From Teachers): Apurba Das
 Hiramoni Rabha
 Biresh Chandra Tapadar

From Students:

9.

Red Ribbon Club:

Chairperson: P.K. Dev Nath, Principal
 Programme Officer: Dr. Eusub Hussain
 Members: Nurul Islam
 Hiramani Rabha

10.

Red Cross Society:

Chairperson: P.K. Dev Nath, Principal
 Counsellor: Hiramani Rabha
 Members: Teachers
 Students
 Villagers


 Principal
 Chhamaria Anchalik College

11.

Yuga Tourism Club

Chairperson: P.K. Dev Nath, Principal
 Convener: Azizul Hoque
 Members: Nur Mohammad Al Aman
 Baser Ali
 Ram Mandal

12.

Literary Society:

Chairperson: P.K. Dev Nath, Principal
 Convener: Dr. Gitika Das
 Members: Dr. Lohit Rabha
 Kishor Kalita
 Sheikh Barkat Ullah

13.

Women Empowerment Cell:

Chairperson: P.K. Dev Nath, Principal
 Convener: Gunada Das
 Members: Monowara Khatun
 Hiramoni Rabha
 Biresh Chandra Tapadar

14.

Bharat Scout and Guide:

Chairperson: P.K. Dev Nath, Principal
 Rover: Dr. Lohit Rabha
 Ranger: Dr. Gitika Das
 Members: Apurba Das
 Monowara Khatun
 Baser Ali


 Principal
 Chhamaria Anchalik College

15.

Library Society:

Chairperson:	P.K. Dev Nath, Principal
Convener:	Nani Gopal Mandal (Librarian)
Members:	Dr. Jamal Uddin Ahmed
	Dr. Lohit Rabh
	Jayanta Kumar
	Biresh Chandra Tapadar
	Riya Mandal (Student)
	Mayarani Paul (Student)

16. Canteen Management Committee

Chairperson	P.K. Dev Nath, Principal
Convener	Dr. Eusub Huaasin
Members	Dhireswar Das
	Brish Chandra Tapadar
	President/ Secretary, Alumni Association

17. Hostel Management Committee

Chairperson	P.K. Dev Nath, Principal
Convener	Dr. Lohit Rabha
Members	Dr. Gitika Das
	Apurba Das

18. Grievance and Redressal Cell

Chairperson	P.K. Dev Nath, Principal
Convener	Abdus Salam
Members	Hiramoni Rabha
	Jayanta Kumar

19. Yoga and Meditation Committee

Chairman	Principal
Convener	Gunada Das
Members	Abu Shama Ahmed Jayanta Kumar

20. Building Construction Committee

President	Tapan Majumdar,
Secretary	Principal
Member	Mrs. Nandita Das, Local MLA Dr. Ganeswar Saharia, G.B. Nominee Nurul Islam, Asstt. Professor Amrit Kr. Kalita, Senior Assistant
Technical Member	Assistant Executive Engineer, PWD, Mirza
Govt. Employees	Ashan Ali Ahmed, Rtd. Head Master Norodev Mahanta, Rtd L.P.School.

21. Purchasing Committee

Chairman	Principal
Convener	Shah Alom, Asstt. Professor
Members	Nurul Islam, Asstt. Professor, Abdus Salam, Asstt. Professor Azizul Hoque, Asstt. Professor Dr. Jamal Uddin Ahmed, Asstt. Professor Amrit Kr. Kalita, Senior Assistant

22. Governing Body

Chairman	Tapan Majumdar
Secretary	Principal
GU Nominee	Dr. Ganeswar Saharia, Rtd. Principal, Hekra H.S.School Dr. Ranjit Baishya, Associate Prof. J.N.College, Boko



Local MLA
Teacher's Representative

Co-opted Members

Guardians Members

Non- Teaching Member

23. Planning Board:

Chairman
Convener
Members

Mrs. Nandita Das
Dr. Eusub Hussain, Asstt. Prof.
Chhamaria Anchalik College
Nur Mohammad Al Aman, Asstt.
Prof. Chhamaria Anchalik College
Nurul Islam, Asstt. Prof.
Academic In-charge
Dr. Jamal Uddin Ahmed
IQAC, Co-ordinator
Chhamaria Anchalik College
Rahmot Ali Ahmed
Mrs. Puspa Kalita
Dipak Kalita
Amrit Kr. Kalita

Principal
Shah Alom
Nurul Islam
Abdus Salam
Jayanta Kumar
Dr. Jamal Uddin Ahmed,
Dr. Lohit Rabha
Amrit Kr. Kalita


Principal
Chhamaria Anchalik College