

CHHAMARIA ANCHALIK COLLEGE

P. O. Chhamaria, District- Kamrup, State- Assam (India), PIN-781136

Email: cac.1994@rediffmail.com website: www.cacollege.ac.in

Phone: 9435607851, 8812979704



FIRST CYCLE NAAC ACCREDITATION 2023

CRITERION 6

Governance, Leadership and Management

6.1.1. The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Submitted to



NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

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Governance

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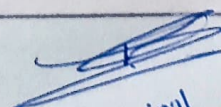
- ❖ To be developed as inter-disciplinary institution of excellence in sustainable development, with value making impact factor in socio-economy and ecology.
- ❖ To integrate knowledge of Indian humanities with skills to generate graduates for better employment.
- ❖ To provide high quality education amidst students to enable them continuously critical thinkers for better life on Earth.
- ❖ To become one of the autonomous institutions by 2036 within the country.



“This institution hatches impulses to make Enrichment of learning, enhancement of competencies, and transforming of lives by collective approaches”.

For this, we have,

- To make the institutional mission in practical, the institutional stakeholders would like to proceed in collective way.
- To strengthen the internal quality of the institution, the IQAC (Internal Quality Assurance Cell) is messed up with diverse aspects of institutional strategy making and due planning ways round the year as per needs and vision of the college. The IQAC is visualized as a forum for not only a monitoring, but also closer scatter and brainstorming functional body of the institution. Is is a pleasure that the IQAC is a pioneer of the institutional documentation in all matters of institutional initiatives.
- To match IDP with NEP-2020, the institutional task-force is bound to serve for the better development of the institution.


Principal
Chhamaria Anchalik College

CORE VALUES

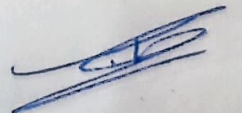
*Knowledge is power

*Honesty is the best policy

*Excellency through integrity, innovation, and teamwork communicating with courage and confidence for tomorrow

*Social Responsibility

*Critical Thinking



Principal
Chhamaria Anchalik College



Office of the Principal
CHHAMARIA ANCHALIK COLLEGE, CHHAMARIA

P.O. - Chhamaria, Dist. - Kamrup (Assam), Pin- 781136
Estd. - 1994

Ph. No. - 9435607851

E-mail: cac.1994@rediffmail.com :: Website: www.cacollege.in

Date: 13/12/2018

Ref.....

From:

Sri P.K. Dev Nath, M.A. B.Ed.
Principal
Chhamaria Anchalik College

Sir/ Madam

The undersigned has pleased to convey that a G.B. of Chhamaria Anchalik College is going to be held on 10/07/2018 at 11 AM to discuss the following agenda. The meeting will be held in principal Office.

So you are requested to attend the meeting positively on time.

Agenda of the meeting

1. President taking chair
2. Purpose of the meeting
3. Confirmation of last meeting proceeding.
4. To discuss different policies documents for proper functioning of the college and its approval
 - i. Admission policy
 - ii. Scholarship and Free ship policy
 - iii. Policy documents for Faculty Development Programme
 - iv. Policy documents to conduct Energy Audit, Green Audit, Gender Audit and Academic and Administrative Audit and Grievance Redressal of Students
5. Presidents speech
6. End of meeting

Principal
Chhamaria Anchalik College

Date: 10/7/2018

① Madan Kalita

②

③ P.K. Dev Nath

④ Nureul Islam

⑤ Natab ch. Bayan

⑥ Sheikh Barhet Ullah

⑦ Anurit Kumar Kalita

⑧

A G.B. meeting of Chhamaria Anchalik College was held under the chairmanship of Sri Madan Kalita, the honorable G.B. President of this college.

As soon as president took chair, the meeting started functioning. Then the principal of the college disclosed the purpose of the meeting in which he informed the house that some policy documents are required for proper execution of college activities and get rules.

Then he read out the last meeting proceeding before the house. Since all matters discussed in earlier meeting included in the proceeding the house has approved it without making any change.

As per agenda NO 4:- Principal has read out all policy documents as given in the agendas and requested all members to discuss it properly and give their views and recommendations.

After a to prolong and threadbare discussion, the members of the Governing Body of the college has approved all policy documents and directed principal to record these policy documents in a policy Document Register Khata for its proper implementation.

Agenda NO 5:- Then the president of the college has delivered his speech. In his speech he thanks all member present in the meeting for the approval of the policy documents, the proper implementation of which will create better ~~environment~~ teaching-learning environment in the college. He again thanks all members for their valuable suggestions and co-operation to make the meeting a successful one.

Agenda NO-6. He then declared the meeting to end.

Approved
Kailash
Madan
President, C.B
Chhamaria Anchalik College
Date

Principal
Chhamaria Anchalik College



Office of the Principal
CHHAMARIA ANCHALIK COLLEGE, CHHAMARIA

P.O.- Chhamaria, Dist.- Kamrup (Assam), Pin- 781136

Estd.- 1994

Ph. No.- 9531482265

E-mail: cac.1994@rediffmail.com :: Website: www.cacollege.in

Ref.....

Date...5/8/19....

From:

Sri P.K. Dev Nath, M.A, B.Ed.

Principal

Chhamaria Anchalik College

To

Sri

Sir/Madam

I have the honour to inform you that a G.B. meeting of Chhamaria Anchalik College is convened on 08/08/2019 at 2.15 PM in the Principal room to execute the following agenda.

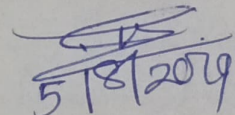
You are therefore requested to attend the meeting positively on time.

Thanking You

Yours Sincerely

Agenda

1. Confirmation of last meeting proceeding.
2. To discuss the application submitted by teaching staff
Whose services are not provincialised.
3. To approve the DDO extension
4. To appoint contractual teachers in Economics and Philosophy subject
5. Others
6. President's Speech.


5/8/2019
Principal

Member Present in the meeting Date - 8/8/2019

- ① Madan Kalita
- ② Ganeswar Saha
- ③ Champak Kalita
- ④ Sheikh Barkat Ullah
- ⑤ P. K. Das Nath
- ⑥ Anurag Kumar Das
- ⑦ Nurul Islam

A G.B. meeting of Chhamaonia Anchalik College was held on 8/8/2019. The meeting was presided over by Sri Madan Kalita, the G.B. president of this college. The main agenda of this meeting were

- ① confirmation of last meeting proceeding
- ② To discuss the application submitted by the teachers whose services are not provincialized
- ③ To approve the DDO extension
- ④ To appoint contractual teachers in Economics

and philosophy subjects

- ⑤ Others
- ⑥ President speech.

The principal cum secretary of the college read out the last meeting's proceeding before the house. Since all the agenda discussed in the meeting were included in the proceeding, the house approved it without making any changes.

Then the principal cum secretary of the college had stated the aim and objective of the meeting. In his speech, said that teaching staff of the college, specially whose services are not provincialized has submitted an application to redress their long pending (problem's) grievances. The main problem is the non received of regular salary from the college for their services impart in the college room. So the principal has requested all members in the meeting to give their positive views to resolve the problems. So far
Agenda no 2:- The following resolutions are taken -

Resolution-1:- The G.B. has decided to increase its internal ^{funds} ~~resources~~ by bringing back the college ponds and paddy field fields from the captivity of Trin College to its Resolution 2:- patient owner.

Resolution no 2:- It is also decided in this

meeting that a joint to hold a joint meeting between the G.B. and the teaching staff whose services have been provincialized by the Assam Govt.

Regarding Agenda No 3. The G.B. of this college has approved the extension proposal of DDO power of Nurul Islam, Senior asst. prof. of this college for another three months, from August/19 to Oct/2019.

Regarding Agenda No. 4 :- The principal of this college said the two departments specially Economics and philosophy are running with two teachers each. It is impossible for the teachers of this two subjects to run the ^{subjects} ~~courses~~ with major and pass course. So principal of this college has requested the members of G.B. to give their views. At last it is the G.B. has entrusted principal to appoint two teachers in the said subjects on contractual basis, for a period of 89 days only.

Regarding to the matter related to other, the principal cum Secretary of the college told before the house that two applications submitted by Sri Dhineswar Das, Assistant prof. of Assamese Department and Mirza Abdur Rahman Rohim Mollah, Assistant prof. of History Department for Seeking

NOC to pursue Ph.D course work, at Mahapurusha Srimantha Sankardev University, Nagaon and KKHSOU, Camakshi. All member of the G.B. has discussed the matter in thorough manner and decided unanimously to issue NOC to the applicants provided that the normal activity of the college may not be hampered.

Then president of the college has delivered his speech. In his speech, he has felt very sorry for the pathetic condition of the teachers whose services are yet ~~been~~ ^{to be} provincialized. He also directed principal to release two months salary from the college fund and advised to take immediate steps that are discussed in this meeting. He then thanks all members present in the meeting.

Approved
Chhama
24/9/19
President, G.B.
Chhamaria Anchalik College
Date

Principal
Chhama Anchalik College
8/11/19



Office of the Principal
CHHAMARIA ANCHALIK COLLEGE, CHHAMARIA
 P.O.- Chhamaria, Dist.- Kamrup (Assam), Pin- 781136
 Estd.- 1994

Ph. No.- 9531482265

E-mail: cac.1994@rediffmail.com :: Website: www.cacollege.in

Date: 21/9/2019

Ref:

From:

Sri P.K. Dev Nath, M.A, B.Ed.
 Principal
 Chhamaria Anchalik College

To

Sir,

I have the honour to inform you that a G.B. meeting of Chhamaria Anchalik College is going to be held on 24th Sept/2019 at principal's office.

I am therefore requesting you to be kind enough to attend the meeting on time to executive the following agenda.

Agenda

1. President taking chair
2. Confirmation of last meeting proceeding.
3. Formation of construction committee.
4. Proposed work plan for utilization of Govt. fund for infrastructure development.
5. Opening a new account for construction purpose.
6. Regarding UGC letter.
7. Approval of appointment of two contractual teachers.
8. Others
9. President's speech
10. End of meeting

With regards

21/9/2019
 Principal
 Principal
 Chhamaria Anchalik College

Date

24/9/2019

Signature of members present in the meeting.

① Madan Kalita

② Gorseem Sekhri 24.9.19

③ Champak Kalita

④ Anni Gopal Mondol

⑤ Armit Mondol KacoB

⑥ Sheikh Barkatullah

⑦ P.K. Dev Nath

⑧ Nurul Islam

A G.B. meeting of Chhamaria Anchalik College was held on 24/9/2019. The meeting was presided over by Sri Madan Kalita, the honorable president of the G.B. The meeting was held according to agenda mentioned in at G.B. meeting letter.

As soon as, president took chair, the meeting started functioning. The principal cum secretary of the college read out the last meeting proceeding held on 8/8/2019. Since all the matters discussed were included in the proceeding, the house approved

it without making any changes.

Regarding Agenda NO 3:- The principal cum Secretary had informed the house that the Govt of Assam has granted an amount of Rs 1 crore to our college vide letter NO - PC/HE/20/2012/PT/11/69, dated - 26/04/2012. Out of total amount, an amount of 50 Lakhs has already been released which is now available to our college account. As per Govt. notification, a construction committee should be formed to look after the construction work. Principal also read out the guide line for formation of construction committee. Taking all the facts in account, the house has approved the construction committee as discussed. The committee is -

- ① Sri Madan Kalita (President) President
- ② Sri Prankrishna D. Nath (Principal) Member Secretary
- ③ Mrs. Mandita Das (MLA Boko) Member
- ④ Sri Pranab Deka (Asst. Engineer) Member
- ⑤ (i) Nurul Islam } Member
(ii) Dr. G. Sahania }
- ⑥ (i) Ashan Ali } Member
(ii) Naradev Chandra Mahanta }

Regarding Agenda NO-4:- Regarding Agenda NO 4, Principal said that there ~~is~~^{are} ~~lots~~ of programmes where the money can be spent. He then read out the criteria where the college can ~~use~~^{use} the money. Among the criteria, the house has decided to approve ~~utilize the money on the following programme~~^{utilize the money on the following programme}.

- ① Construction of Digital Class Room, Digital Library and class Room → Rs 80.00 L
- ② Installation of Solar electricity equipment Rs. 3.00 L
- ③ Construction of ceiling and floor area of existing RCC Building Rs-400 L
- ④ Construction of ceiling area of existing Assam Tyre building Rs 3.00 L
- ⑤ Installation of software to digital Library Rs 2,99,720
- ⑥ Construction of separate sanitary facilities for Boys and Girls Rs 7.00

The house also directed principal to call a meeting of construction committee and finalize the programmes discussed above.

Agenda NO 5 - The house has decided to open a new account at SBI, Boko Branch for construction purpose. The proposed account will be operated jointly by the principal and president of the construction committee. The house also directed principal to do necessary action in this regard.

Agenda NO 6:- The principal has read out a letter from UGC office (NERO) before house and requested each and every member to give their views on the agenda. The principal said that a letter from UGC (NERO) date - 29/08/2019 letter No- F.6-6/2019/RO (NERO)/VOI-IX/667-886 received by this college where it is stated that all UGC construction works should be completed by the college authority by March 2020 by their own college fund/ alternative resources within the time frame. Then the member of G.B. wanted to know whether the college has resources to complete the project, specially the first floor of women's hostel. Principal then said that the college has no such amount of fund to complete the project. After a thorough discussion upon the topic, the G.B. has decided to realize the fund by taking loan from other alternative resources ^{or taking interest} of the house also entrusted principal to take necessary action in this regard or from public ^{from} by raising interest if necessary.

Agenda NO-7 - The Governing Body of this college has approved the appointment of two teachers on contractual basis - ① Abdul Razzak (for Economics subject) and ② Kabita Kalita Karabi Kalita (for Philosophy subject). The appointment is purely temporary and it is for a period of 89 days only. The G.B. also decided to pay an amount of Rs 20000 P.M. as ~~extra~~ to the temporary teachers.

Agenda NO 8 :- The Governing Body of the college has decided to form a new G.B. for the college and directed the principal to take up the matter with the government. The new member of newly proposed college will be ~~from~~ in the following ways -

- ① President - ① Lakshi Kanta Samrakshit
Retd Principal Jc, J.N. college, Boko
- ② Dr. Kamalashwar Thakuria, Retd ^{Associate} Senior
grade professor, J.N. College, Boko.
- ③ Gauhati University nominee ① Dr. G. Saharia
Principal, Hekra H.S. School
② Dr. Ranjit Barishya, Associate
Professor, J.N. College, Boko
- ④ Guardian Member is ① Rajani Kalita
Father of Alishree Kalita, B.A. 1st Sem
② Pranita Borah
Mother of Abhijit Borah, B.A. 1st Sem

(11) Sri Sushil Bhattacharjee
Father of Mampi Bhattacharjee, B.A. 1st sem

Resolution no-9. Regarding extension of DDO.
Another Resolution was taken to extend the Drawing and disbursing power of DDO for another three months from NOV/2019 to Jan/2020 for drawing and disbursing of salary only to the qualified provincialised employees of this college.
It is also discussed in this meeting to hold a joint session between the Members of G.B. and provincialised employees of this college to work out a solution of financial crunch faced by the college.

Then the Hon'ble President of G.B. delivered his speech. In his speech he insisted more upon the sincere effort to conduct the work programme discussed in the meeting. He also advised to make transparency in every work so that no room of criticism can be left. He then thanks to all members present in the meeting for their suggestions and make the meeting a grand success.

Approved
28/08/2020
President, G.B.
Chhama's Anchalia College
Date


Principal
Chhama's Anchalia College



Office of the Principal CHHAMARIA ANCHALIK COLLEGE, CHHAMARIA

P.O.- Chhamaria, Dist.- Kamrup (Assam), Pin- 781136

Estd.- 1994

Ph. No.- 9531482265

E-mail: cac.1994@rediffmail.com :: Website: www.cacollege.in

Ref.....

Date...25/8/2020

From:

Sri P.K. Dev Nath, M.A, B.Ed.
Principal
Chhamaria Anchalik College

To

Sri

Sir/Madam

I have the honour to inform you that a G.B. meeting of Chhamaria Anchalik College is convened on 28/08/2020 at 11 A.M in the Principal room to execute the following agenda.

I am therefore requesting you to attend the meeting positively on time.

Thanking You

Yours Sincerely

[Signature]

Principal

Agend

1. President taking Chair
2. Confirmation of last meeting proceeding.
3. Introduction of newly selected members to college G.B.
4. Approval of proceeding of the construction committee (for UGC fund only), meeting held on 26/11/2019
5. Approval of DDO extension
6. Approval Plan & Estimate against the Govt. Fund. (for Rs. 1 Crore only)
7. Regarding CAS promotion of teaching staffs
8. Approval of women's hostel expenditure.
9. G.B. resolution for creation of Sanitary facility for girl's students against Rs. 1,00,000.00 (one lakh only) funded by Govt. of Assam
10. Others
11. End of meeting

cc:

28/8/2020

Signature of members present in the meeting

① Madan Ch. Kalita

② Ranjit Barua

③ P.K. Dev Nath 28/8/2020

④ Naray Ram

⑤ Mani Gopal Marmal

⑥ Ananta Kumar Barua

⑦ Shanta Barua Man

⑧ Ganeswar Saha 28/8/20

⑨

⑩

A G.B. meeting of Chhamaria Anchalik College was held on 28/8/2020. The meeting was presided by Sri Madan Ch. Kalita, the Honable G.B. President of Chhamaria Anchalik College.

28/8/2020

As soon as president took chair, the meeting started functioning.

Then the principal cum ~~president~~ secretary read out the last meeting proceeding since the proceeding included all the discussed meeting matter in the last meeting (24/7/2019). So the house has approved the proceeding without making any changes.

Regarding agenda no 3, the principal of this college has informed the house that as per the decision of the meeting held on 24th Sept/2019, some members whose tenure had already been expired were inducted some new member and entrusted the principal to take up the matter with G.U. and D.P.I. Accordingly, principal submitted the names selected to G.U. and D.P.I. respectively. Except president's name, the G.U. and D.P.I. approved the submitted list of persons. The selected persons introduced themselves in the meeting and the house^{also} welcome them with great joy due respect.

Regarding agenda no 4: A meeting of the construction committee of U.G.C. fund was held under the chairmanship of Smt Madan Kalita on 26/11/2019 to discuss the ~~on going~~ ongoing UGC project and the UGC letter NO F.6-6/2019/RO (NERO) VOL-IX/667-886 dated 29/08/2019. Then the principal

read the proceeding on the house. 28/8/2020
The ~~the~~ G.B. has approved the proceeding of the construction committee and also offered thanks to all the persons who construction committee and also offered thanks to all the persons who ^{financially} help ~~at~~ the college authority ~~financially~~ to complete the project.

Regarding agenda no 5:- The Governing Body of Chhamaria Anchalik College has decided to approve the extension proposal of Drawing and Disbursing power of DDO, Nural Islam, Senior most Asst. Professor of this college for drawing and disbursing of salary of qualified employees of this college for another three months - from August/2020 to October 2020.

Regarding agenda no 6:- The principal of this college has informed the house that the govt. of Assam has sanctioned Rs 1 crore for infrastructural development of this college vide its letter NO: PG/HE/20/2012/PT/14/64 dated 26th April/2019. The govt. has already been deposited 50% of the total sanction amount to the college account. A detail plan & estimate has been prepared according to guide line established by the govt. After a thorough discussion the house has approved the plan and estimate and instructed principal to call the meeting of the construction committee to start up the construction work.

Seli

23/8/2020

Regarding Agenda No 7 :- Initiating discussion regarding agenda No 7, principal said that most of teachers whose services have been provincialised, attend for six years in their service period. As per past promotion rule, they are eligible for senior scale of pay (Level II). So the following teachers have submitted applications for CAS promotion. The governing body after having a threebare discussion about the matter, have given positive nod to take necessary initiative to promote Nisoul Salam, Abu Shama Ahmed, Abdus Salam, Nur Mohammad Al. Aman, Jamaluddin Ahmed, Dr. Gitiika Das, Dhireswar Das, Dr. Lohit Babhe, Gunada Das and Nani Gopal Mandal to next senior scale of pay.

Regarding Agenda No 8 :- The house has decided to discuss the appraisal of women's hostel expenditure funded by U.G.C. (NGRO) to next G.B. meeting.

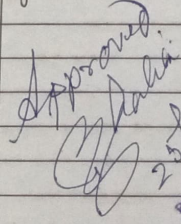
Regarding Agenda No 9 :- The Governing body has decided to create toilets facilities for girls ^{in hostels} against the fund sanctioned by the govt. of Assam vide letter no PC/HE/SEDP/47/2019/14 dated 14/2/2020.

Regarding other matters, the principal of the college has ~~opened~~ invited the other honorable views of other honorable G.B. members regarding T.A. ^{allowances} ~~payment~~ to members other than college employees. Most of College G.B. of Assam has paid

T.A. allowances to Honble G.B. president, G.V. representative and Guardians members ^{and others.} But the G.B. of our college has not taken such a step till now. So, the governing body of our college has to discuss the matter in a threebare manner. Later the G.B. has decided to discuss the matter in next G.B. meeting.

Teacher's representative Sheikh Barkat Ullah has raised an appeal to pay salary to non-provincialized teachers of the college. In this regards, principal said that when the govt. of Assam will reimburse the fee waiver money to college account then payment of salary will be possible for non-provincialized teachers.

At last the honorable president of the G.B. has delivered his speech. In his speech he thanks all the newly inducted members to College G.B. He ~~has~~ ^{again} thanks all members present in the meeting and their full co-operation and sincere effort in conducting the college activities and programmes, making the meeting a grand success.

Approved:

 25/8/2021
 President G.B.
 Chhamaria Anchalik College
 Date

28/8/2020
 Principal
 Chhamaria Anchalik College



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Ref.....

From:

Sri P.K. Dev Nath, M.A. B.Ed.

Principal

Chhamaria Anchalik College

To

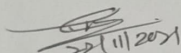
Sri

Sir/Madam

I have the honour to inform you that a G.B. meeting of Chhamaria Anchalik College is convened on 25/11/2021 at 2.00 PM in the Principal's Office room to execute the following agenda.

You are therefore requested to attend the meeting positively on time.

Yours sincerely


25/11/2021

Principal
Chhamaria Anchalik College

AGENDA FOR THE MEETING

- President taking chair
- Confirmation of last meeting proceeding
- Approval of Departmental Promotion Committee Report for Senior Scale of pay
- Application from Non- Provincialized teachers
- Approval of DDO extension
- Regarding T.A. to out stationed G.B. members
- Approval of building construction expenditure
- Others
- Taking chair by newly appointed G.B. President
- End of meeting

Signature of the member present in the meeting

① Madan Kalita

② Ganesen Calais 24/11/21

③ Jagan Mahumdar 24/11/21

④ Ranjit Baidya

⑤ Pratiksha D. Nath 25/11/2021

⑥ Shikha Barakatman

⑦ Sushila Bhattacharjee

⑧ Mani Gopal Mondal

⑨ Ananta Kumar Kalita

⑩ Rajani Kalita

⑪ Nirmal Kalita

⑫ Pratiksha Bora

A governing body (G.B.) meeting of Chhamaria Anchalik College was held on 25th Nov/2021. The meeting was presided by Sri Madan Kalita, the honorable president of the college G.B.

As soon as, the president took chair, the meeting started functioning. All together, 12 (Twelve) G.B. members present in the meeting.

The principal cum secretary read out the last G.B. meeting proceeding before the house. Since all matters discussed in earlier meeting included in the proceeding, the house has accepted the proceeding without making any changes.

Regarding agenda no 3, it is resolved that ^{submitted} the report of Departmental Promotion Committee ^{submitted} by the principal for the department ^{Assam} held on Dt 14-10-2020 for placement in senior scale i.e. Assistant Professor Stage II, Grade pay 7000 of Dr. Gitika Bar and Dr. Lohit Rabha w.e.f. 14-08-2017 and Sri Dhireswar Das, Dr. Jamaluddin Ahmed (Assam Deptt) Dr. Jamaluddin Ahmed (English Deptt) and Shah Alam (Economics Deptt) meeting held on 14/12/2020 for placement in senior scale i.e. Assistant Professor Stage II, Grade pay 7000 are accepted and approved.

Regarding agenda no 4 - The governing body of the college has discussed the application submitted by the non-provincialis teacher for their salary matter in a threefold manner and resolved to increase their salary by an amount of Rs 7200 (Seven thousand Two hundred only) per month which will be added to their respective

current salary. The new salary pattern will be come into force from 1st January 2022.

Regarding agenda no 5 - The Governing Body of Chhama's Anchalik College has decided to approve the extension proposal of drawing and disbursing power of DDO, Nural Islam Senior most Assistant prof. of this college for drawing and disbursing of salary of qualified employees of this college for the period - Nov/2020 to Jan 2021, Feb 2021 to April 2021, May/2021 to July 2021, August 2021 to Oct 2021 and Nov. 2021 to Jan/2022.

Regarding agenda no 6 - The principal cum Secretary has said that most of college of Assam has paid a sum-sum T.A. to out-stationed G.B. members for attending the G.B. meeting. Keeping this entity in mind, I request all the honorable members to give their views about this matter. After an amply discussion and considering the financial condition of the college, all members have agreed not to take the T.A. remuneration right now.

Regarding agenda no 7 - The principal cum Secretary of the G.B. has laid down the income and expenditure incurred for the construction of college building funded by Govt. of Assam. It is also informed in the house that all the expenditure relating college building construction were thoroughly discussed in the Build Construction

Committee and it was approved by the concerned Committee. After a comprehensive discussion, the governing body has approved it.

Regarding agenda No. 8 - Two specific matter were discussed in this agenda.

(1) The honorable G.B. member Dr. Ranjit Baishya has advised the college fraternity to prepare for NAAC assessment and it was supported by all members of G.B.

(2) The Governing Body has decided to appoint two contractual teachers - one for Economics subject and other for Philosophy subject. Governing Body also taken a resolution to pay Rs. 5000/- (Five thousand) as salary to them.

After that all members of the Governing Body has welcomed the newly appointed G.B. president, Sri Tapan Mazumder to the college G.B. with great enthusiasm and expected a promising rule from him towards the development of the college.

Then Sri Madan Madan Kalita has delivered his speech. He welcome the new president to the college G.B. This was being the last meeting of him, ~~so~~ he thanks all members supporting him in conducting G.B. meeting, doing the developmental works of the college. He assured that he will be available and ready to serve for the college when college fraternity call him.

He again thanks all member for their best suggestions during his tenure of President.
G.B. President.

Approved
J. P. B. B.
President, G.B.
Chhamaria Anchalik College
Date

30/11/2021
Principal
Chhamaria Anchalik College



Office of the Principal
CHHAMARIA ANCHALIK COLLEGE, CHHAMARIA
P.O.- Chhamaria, Dist.- Kamrup (Assam), Pin- 781136
Estd.- 1994

Ph. No.- 9435607851

E-mail: cac.1994@rediffmail.com :: Website: www.cacollege.in

Date. 29/2/2022

Ref.....

From:

Sri P.K. Dev Nath, M.A. B.Ed.
Principal
Chhamaria Anchalik College

To

Sri

I have the honour to inform you that a G.B. meeting of Chhamaria Anchalik College is going to convene on 24/02/2022 at 2.30 PM in the Principal room to execute the following agenda.

You are therefore requested to attend the meeting positively on time.

Thanking You

Yours Sincerely

19/2/2022

Principal

Principal
Chhamaria Anchalik College

Agenda

1. President taking Chair
2. Confirmation of last meeting proceeding.
3. Regarding NAAC preparation
4. Regarding appointment an Internal Auditor. (Contractual)
5. To approve the DDO extension
6. Regarding change of KKHSOU co-ordinator
7. Others
8. President Speech
9. End of meeting

Date: 29/2/2022

Signature of the member ~~of the~~ in the Meeting

① Nondilo Das, M.L.A, Boko LAC.

② Tapan Majumdar

③ Ranjit Barishya, G.U. nominee

④ Ganeswar Barishya, G.U. Nominee 24.2.22

⑤ Anwar Hossain Mandal

⑥ Nurul Islam

⑦ Sheikh Barkat Ullah

⑧ Pratiksha D. Nath

⑨ Anirudh Kumar Kalita

⑩

⑪

⑫

met at
A Governing Body (G.B) of Chhamaria Anchalik College was held on 29/2/2022 under the chairmanship of Sri Tapan Majumdar, the honorable president of the Governing body of the College.

As soon as, president took chair, the meeting started functioning. All together 9 members present in the meeting.

As per the ~~document~~ ^{document} of decorum of the meeting, principal cum secretary read out the last meeting proceeding. Since, all discussed matter included in the proceeding, the house has approved the proceeding without making any changes.

Then the Hon'ble MLA of Boko constituency has ~~also~~ suggested the college authority to take building clearance certificate from the ~~land~~ builders for any buildings funded under different schemes. The college committee is also agreed ~~to~~ to the suggestion ~~was~~ given by Hon'ble MLA of Boko constituency and is ~~ready~~ ^{ready} to go as per suggestions in future. The Hon'ble ^{MLA} has also disclosed that in the meeting that two scheme from MGNREGA, ~~the~~ one for construction of boundary wall and other for earth filling in the college have sanctioned for the college. The Governing body of the college has offered hearty belt gratitude to MLA madam for her full co-operation for the college development of college.

Regarding agenda no. 3 :- Regarding agenda no. 3, the members of G.B. has thoroughly discussed regarding NAAC preparation of the college. All members have agreed unanimously that as NAAC assessment is mandatory for the college, so we should prepare well to face the daunting task. For this, we should ~~be~~ ^{be} equipped ourselves well so that

24/2/2022
we can able to acquire a better grade. The G.B. has also discussed the new guideline of NAAC naming as ~~provisional~~ ^{provisional} Accreditation for college (PAC). After a ~~prolong~~ ^{prolong} discussion, it is resolved that first the college will apply for PAC. To make the NAAC preparation more effective and vibrant, a joint meeting of G.B. and the teaching staff of the college will be held on 9th March 2022.

Regarding appointment of an internal auditor (4)
Initiating the discussion regarding appointment of an internal auditor for the college to check the college account, check and update the college account, the principal of the college requested all members to give their views for temporary appointment of an internal auditor. As the matter is very important for NAAC preparation the G.B. has decided to ~~at~~ appoint only the experience and authoritative person for this job. ~~As such qualities of the persons are available in this area, so the governing body has decided to appoint such persons when after examining their qualities and experience~~

Regarding agenda no. 5 :- The governing body of the college has approved the extension proposal of drawing and disbursing power of Dr. Nurul Islam, senior most Assistant professor for another three months - from Feb/2022 to April/2022.

Regarding agenda no. 6 :- The principal of the college has

23-2-2022

disclosed before the house that the college has a KKHSOU study centre which was running. Abu shama Ahmed as co-ordinating. Now due to his inability to run the study centre, the need to change the guard is required to make it more effective. After a prolonged discussion the Governing body has decided to select Azizul Hoque as the new coordinator of KKHSOU in place of Abu shama Ahmed. Similarly, the Governing body has also decided to authorise the Principal and Azizul Hoque to jointly operate the account related to KKHSOU study centre and authorise Principal to do all needful actions for this purpose.

Regarding agenda no 7. The G.B. has approved the resolution taken in a joint meeting between the Chhamaria Anchalik College and Chhamaria Anchalik Jr. College regarding sharing of income generated out of college land and ponds. 25% of the generated income will be kept by the college committee and the rest 75% will be donated for betterment of Chhamaria Anchalik College for its betterment. The Governing Body has also approved the adoption of Chhamaria Anchalik Jr. College for its academic development.

Then the President of the Governing Body has delivered his speech. In his speech, he emphasised much more upon the NAAC preparation of the college and has suggested to take all possible measures to make NAAC preparation more success.

24-2-2022

He then thank all the members present in the meeting for the valuable suggestions and co-operations.

Accepted

[Signature]

3/11/22

President, G.B.
Chhamaria Anchalik College

Principal
Chhamaria Anchalik College



OFFICE OF THE
CHHAMARIA ANCHALIK COLLEGE STUDENTS' UNION
CHHAMARIA

P.O. - P. CHHAMARIA, Dist. Kamrup (Assam), PIN- 781136

Ref. No.....

Date 28/10/2022

To

Sri

Sir/Madam

I have the honour to inform you that a G.B. meeting of Chhamaria Anchalik College is convened on 03/11/2022 at 11 AM in the Principal room to execute the following agenda.

You are therefore requested to attend the meeting without fail.

Thanking You

Yours Sincerely

28/10/2022
Principal

Agenda

1. President taking Chair
2. Purpose of the meeting
3. Confirmation of last meeting proceeding.
4. To approve IDP
5. To approve RCC building construction expenditure
6. To appoint Institutional Academic In-Charge
7. (A). Authorization to principal for taking additional policies for the betterment of the college.
(B) To approve the inclusion of IQAC Coordinator as co-opted member of GB
8. To appoint an Asst. Librarian.
9. To appoint a LDA on contractual Basis (to expedite the work of NAAC)
10. To approve DDO.
11. Discussion to rejuvenate solar plant
12. To approve college gate drawing
13. Other
14. President's Speech.
15. End of meeting

31/11/2022 ~~28/10/2022~~

Signature of the members present in meeting

① Tapan Majumdar.

② Ganeshwar Saha

③ Arun Gopal Kundu

④ Nurul Islam.

⑤ P.K. Das Nair 31/11/2022

⑥ Arun P. Kumar Koley

⑦ Sheikh Barkat Ullah

⑧

⑨

⑩

A meeting of the Governing Body of Chhamaria Anchalik College was held on 3/11/2022 under the Chairmanship of Tapan Majumdar, the honorable President of the Governing Body of the college.

As soon as the president took chair, the meeting started functioning. All together 7 members present in the meeting.

As per the decision of the meeting, Principal cum Secretary of the college read out-

date → 3/11/2022

the proceeding of the last meeting. As all the matters discussed in the earlier meeting included, the G.B. has approved the proceeding without making any changes.

Regarding agenda no 4: The principal of the college has informed the house that, Director of Higher Education has directed the colleges of Assam to prepare Institutional Development plan (IDP) as per NEP 2020 and submit the same to its office within a specific period of time. Accordingly the NEP 2020 task force of the college make all arrangement to prepare the IDP for the college. The coordinator of the IQAC of the college has played a major role in preparing the IDP. Then the members of the Governing Body has directed Dr. Jamal Uddin Ahmed, the coordinator of IQAC to read out the IDP. After a prolong and thorough discussion, the G.B. has ~~approved~~ suggested to include some more information in the IDP and to later approved it and asked principal to submit it to higher authority (DHE).

~~Regarding~~ Agenda no 5: Initiating discussion regarding agenda no 5, the principal of the college informed the house that the Director of Higher Education, Assam, has released 2nd instalment for Infrastructure development of the college vide letter no. PE/HE/SOPD/7/2022/22 date 2/7/2022. The Construction Committee of the college has discussed the matter in several

times, examine the progress progress of the works and expenditure related matters of the project. The ~~Construction~~ Construction Committee has also selected two members - one from college teacher and another from construction Committee member to examine the expenditure materials like vouchers, cashbook, bank statement etc. After checking out all relevant documents, the internal auditor submitted the audit report. After a prolong discussion, the Construction Committee approved the audit report vide its meeting held on 17/9/2022. Then the member of the G.B. has directed principal to read out the audit report prepared by internal auditors and Chartered Chartered Accountant. After a meaningful discussion, the G.B. has approved the audit report and directed principal to submit the required documents to DHE for further necessary action.

Regarding agenda no 6 - The Principal of the college has informed the house that for smooth functioning of the college the need to appoint an institutional academic in-charge is very essential. So he requested all members of the G.B. to give their views for appointment an academic incharge. After a prolong discussion the G.B. has selected the name of Nurul Islam, the Senior most Asst. Professor as the Academic Incharge of the college.

Agenda no. 7 (A) - The house of the meeting has resolved that principal is likely to take any additional steps for execution & policy documents.

Agenda No 7D - The Governing Body has approved the selection of IQAC coordinator as the Co-opted member of the Governing Body of the College.

Regarding agenda No 8 - The Governing Body of the College has decided to appoint an Assistant Librarian on contractual basis to expedite the NAAC preparation work and authorize President, Principal, Academic in-charge, Librarian to do needful action for it. The G.B. also has decided to pay Rs 10000 (Ten thousand) only per month as salary per month.

Agenda No 9 - To expedite the NAAC preparation work, the Governing Body of the College has decided to appoint a Junior Assistant on contractual basis. A Selection Committee has been consisting of President, Principal, Academic in-charge, Coordinator IQAC and Dr. Ganeshwar Sahas has been formed to select the right candidates. It has also decided to publish a local advertisement to invite more candidates for the post.

Regarding agenda No-10, The Governing body of the college has approved the DDO extension from May/2022 to July/2022, August/2022 to October/2022 and November/2022 to January/2023.

Regarding agenda No 11 - The principal of the college has informed the house that the solar

plant project of the college has been lying inactive since 2014. All batteries and inverter set of the plant were gradually getting damaged. The power consumption efficiency of the solar panels were also dwindling year by year. So the principal of the college has requested all members of G.B. to give their views whether the project will be continued/further or to ~~discontinue~~ reinstate / revive or to discontinue. After a probing discussion, the Governing Body has formed a committee to look into the matter. To examine the matter, a committee has been formed consisting of President, Principal, DDO, Co-ordinator IQAC, Dr. Gaurav Hussain, Abdul Salam and Anamik UDA Anamik Kalita.

Regarding agenda No 12, the principal of the college has informed before the house that a plan & estimate for construction of college gate of design and estimate of college gate and requested all members to check the design carefully. After a moderate modification the Governing body has approved the design and estimate of college gate.

Regarding agenda No 13. The following resolution were taken

(A) The Governing Body has approved the application submitted by Mr. Dhireswar Das for one month earned leave (from 21/11/2022 to 20/12/2022) to complete his Ph.D thesis.

B. The Governing Body of the college has approved opening of a study centre of Assam State open schooling programme under Council to our college campus.

C. The Governing Body of the college has taken a resolution to open an NCC unit in the college campus and directed principal to take necessary action for it.

D. The governing Body of the college has also taken a resolution to open a Rover and Ranger unit in the college campus.

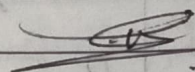
E. After a prolong discussion, the governing body of the college has resolved to open P. G. course under KKHOU.

After that the president of the college has delivered his speech. In his speech he thanked all member present in the meeting for their cooperation, suggestions and positive approach for the overall development of the college. He also directed principal to execute the resolutions taken in the meeting. ☺

Approved

JKH

21/12/22
President, G.B
Chhamaria Anchalik College
Date



Principal

Principal
Chhamaria Anchalik College



Office of the Principal
CHHAMARIA ANCHALIK COLLEGE, CHHAMARIA
P.O.- Chhamaria, Dist.- Kamrup (Assam), Pin- 781136
Estd.- 1994

Ph. No.- 9531482265

E-mail: cac.1994@rediffmail.com :: Website: www.cacollege.in

Ref.

Date.

From:

Sri P.K. Dev Nath, M.A, B.Ed.
Principal
Chhamaria Anchalik College

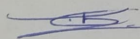
Sir,

I have the honour to inform you that a G.B. meeting of Chhamaria Anchalik College is going to be held on 21st Dec/2022 (Wednesday) at principal's office. The meeting will be commenced on from 11 AM. I am therefore requesting you to be kind enough to attend the meeting positively on time to executive the following agenda.

Agenda

1. President taking chair
2. Confirmation of last meeting proceeding.
3. Approval the appointment of Asst. Librarian
4. DHE Letter regarding NAAC accreditation
5. Application submitted by Amrit Kalita, Moidul Islam and Biplab Das for promotion
6. Applications of Dr. Lohit Rabha and Dr. Gitika Das for promotion from stage 11 to 12
7. DDO extension
8. Others
9. President's speech
10. End of meeting

With regards


Principal
Principal
Chhamaria Anchalik College

Signature of member present in the 21/12/2022 Meeting

- 1) Tapan Majumdar.
- 2) Gagan Saha 21/12/22
- 3) Ranjit Barig. 21-12-22
- 4) Pankaj Kumar Das 21/12/2022
- 5) Dr. Jamal Uddin Ahmed
- 6) Chandra Kumar Kalita.
- 7) Pranita Bora
- 8) Nurul Islam.
- 9)
- 10)
- 12)
- 13)

A meeting of the governing body of the college was held on 21/12/2022 under the Chairmanship of Sri Tapan Majumdar, the honorable G.B. President of the College.

As per agenda No. 1. As soon as the president

~~He~~ took chair, the meeting started functioning.

As per agenda no-2, - The principal of the college read out the last meeting proceeding. As all the matters discussed in earlier meeting included in proceeding, the house has approved the proceeding without making any changes.

As per agenda no-3 - As per the discussion in earlier G.B. meeting, ~~the~~ held on 28-10-2022, the Governing Body of the college has approved the appointment of Sri Ujjal Boro as Asst. Librarian on contractual basis for a period of 89 days at present. A lumpsum remuneration of Rs 10,000/- (Ten thousand) only will be paid to him.

Regarding agenda no-4 - The principal of the college has ~~was~~ informed the house that ^{the} Director of Higher Education, Assam has issued a letter to the college for seeking explanation why the college has yet been accredited by NAAC and given 23rd of Dec/2022 to answer ~~the show cause explanation~~. of the show cause. He also requested all member of the house to give their views so that a competent and perfect ~~solution could be~~ explanation could be prepared. After a three hour discussion, it is resolved to request the Director of Higher Education, Assam to give more time to the college that within March/2023, the college could ~~ap~~ submit UDA to NAAC ~~to~~ website for further process.

Regarding agenda no-5 - Initiating discussion regarding the applications submitted by Anurag Kumar Kalita,

Moidul Islam and Biplob Das for promotion into Head Assistant and Senior Assistant respectively, the Governing body has thoroughly discussed the matter and examine all rules and regulation framed by the Govt. of Assam for promotion. At last it was decided unanimously to promote Sri Anurag Kumar Kalita from Senior ~~Asst~~ Assistant to Head Assistant and Sri Biplob Das from Junior Assistant to Senior Assistant subject to the approval of DHE. It is also decided in this meeting that after the retirement of Sri Anurag Kumar Kalita, Moidul Islam ~~an Assistant~~ a Senior Assistant will be promoted to Head Assistant.

Agenda no-6 - It is resolved that the report of departmental promotion committee submitted by the principal for the department of Assamese held on 17/12/2022 for placement of stage 12 has been accepted and approved.

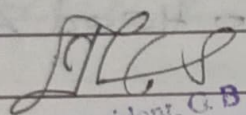
Agenda no-7 - The Governing Body of the college has decided to extend the Drawing and Disbursing power of DDO for another three months with effect from Feb/2023 to ~~April~~ April 2023 for drawing and disbursing of salary of the ~~quali~~ qualified employees of this college.

Agenda no-8, Regarding other matter, it is decided in the meeting ^{that} an internal departmental inspection for evaluation of departmental and personal profile work will be conducted within first week of Feb/2023. Two external experts from the other college will be

invited for this purpose.

At last president delivered his speech. In his speech he directed all the teaching and non-teaching staff of the college to expedite the NAAC related work as it is the most important issue of the college. He then ~~that~~ thanks all members of the college G.B. for their full suggestions and co-operation for ~~reach~~ the successful end of the meeting.

Approved


President, G.B.
Chhamaria Anchalik College
Date



Principal
Chhamaria Anchalik College



Office of the Principal
CHHAMARIA ANCHALIK COLLEGE, CHHAMARIA
P.O.- Chhamaria, Dist.- Kamrup (Assam), Pin- 781136
Estd.- 1994

Ph. No. - 9435607851

E-mail: cac.1994@rediffmail.com :: Website: www.cacollege.in

Date: 25/1/2023

Ref:

From:

Sri P.K. Dev Nath, M.A, B.Ed.
Principal
Chhamaria Anchalik College

To

Sri

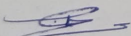
Sir,

I have the honour to inform you that a G.B. meeting of Chhamaria Anchalik College is going to be held on 25th January/2023 (Wednesday) at principal's office. The meeting will be commenced on from 11 AM. I am therefore requesting you to be kind enough to attend the meeting positively on time to executive the following agenda.

Agenda

1. President taking chair
2. Confirmation of last meeting proceeding.
3. Regarding NAAC preparation.
4. Regarding approval of opening of two Zero Balance Subsidiary Account (ZBSA) at SBI, Boko Branch for NSS purpose
5. Regarding approval of temporary appointment of LDA.
6. Others
7. President's speech
8. End of meeting

With regards


Principal

Signature of the members present in the 25/1/2023
meeting.

① Tapan Majumdar

② Ganesan Salia 25/1/23

③ Ranjit Barua 25/1/2023

④ Dr. K. K. Kalita

⑤ Dr. Jamal Uddin Ahmad

⑥ Sheikh Barkat Ullah.

⑦ Nurul Islam.

⑧ Pankaj Kumar

A G.B. meeting of Chhamaria Anchalik college was held on 25/1/2023 to discuss the agenda mentioned in the letter. As soon as the G.B. president Sri Tapan Majumdar took chair, the meeting started functioning.

Regarding agenda no 2- The principal of the college has read out the last meeting proceeding. A ammendment regarding the promotion of Drupad Kalita for grade IV to grade III was approved subject to the approval of DHE. After that the G.B. has approved the proceeding report of the meeting.

• Regarding agenda No 3: The principal of the college said that the college teachers fraternity including IQAC of the college has been striving hard to invite NAAC. But a major constraint faced by college is the financial problem for which the college authority could not pay GI outstanding amount and the constructive work of the college. The govt. of Assam is still not reimbursed the tuition fees of the students. After a prolonged discussion a committee has been formed to approach the different reputed institutions of Chhamaia sota village, some respected citizen of Chhamaia and its adjacent villages. The committee consist of

- ① Sri Tapan Majumdar
- ② Principal
- ③ Dr. Ganeswar Sahanic
- ④ Dr. Ranjit Barishye

To augment the infrastructure of the college, the Governing body of the college has also decided to approach the different schemes of the govt. of Assam and centre.

Agenda No 4:- Regarding agenda No 4, the G.B. of Chhamaia Archalik College has decided to open two Zero Balance Subsidiary Account (ZBSC) to expedite the bank of NSS programme.

Agenda No 5:- Regarding agenda No 5, the G.B. of Chhamaia Archalik College has resolved to appoint a LDA on contractual basis to expedite the work of NAAC. Sri Shivjit Kalita, a resident of Chhamaia village has been appointed to on contractual basis for a period of 89 days for which will be extended later on observing his performance and

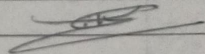
efficiency. A lump-sum salary of Rs 5000 (Five thousand) will be paid.

Agenda No 6:- Regarding agenda No 6, the G.B. of the college has decided to check the departmental work done so far by the external experts within two months of Feb/2023.

At last, the honorable president of the Governing Body delivered his speech. Considering the financial constraints faced by the college, he emphasised more upon to approach govt. schemes and institutional help and individual help. Side by side, he also insisted to expedite the NAAC preparation work of the college. Then, thanks all members present in the meeting for their valuable suggestions and co-operation.

Approved


Principal
Chhamaia Archalik College
Date





Office of the principal
CHHAMARIA ANCHALIK COLLEGE, CHHAMARIA

P.O. Chhamaria, Dist- Kamrup, Assam (India), PIN-781136
Estd. 1994

Email: cac.1994@rediffmail.com

Mobile:
9435607851

Website: www.cacollege.ac.in

Date: 25/7/2023

Ref:
From:

Sri P. K. Dev Nath, M. A. B. Ed.
Principal, Chhamaria Anchalik College

To
Sri Tapan Majumdar
President, GB.
Chhamaria Anchalik College.

Sir,

I have the honour to inform you that a G.B. meeting of Chhamaria Anchalik College is going to be held on 28th July/2023 at principal's office. The meeting will start from 12 noon. I am therefore requesting you to attend the meeting positively on time to executive the following agenda.

Agenda

1. President taking Chair
2. Confirmation of last meeting proceeding
3. Regarding preparation of NAAC and submission of IIQA
4. Regarding approval of construction of college gate.
5. Regarding approval of construction of ICT Room and purchase of computer sets.
6. Discussion about the application submitted by Chhamaria Anchalik jr. College.
7. Approval of expenditure related to college website development
8. Discussion and approval of Annual Audit Report
9. Approval of Tentative Budget for the construction of College RCC Building.
10. Approval DDO extension
11. Letter from DHE.
12. Approval of increase of intake capacity
13. Others
14. President speech
15. End of meeting.

Principal

Signature of Members present in the meeting
held on 28/7/2023

- ① Tapan Majumdar.
- ② Ganesan Lakshmi
- ③ Purbamajumdar
- ④ Pratiksha D. Das
- ⑤ Dr. Jinal Uddin Akter
- ⑥ Dr. Enam Hossain
- ⑦ Deepak Kalita
- ⑧ Arani Gopal Mandal
- ⑨ Anisur Rahman Kalita
- ⑩ Nureul Islam.

A Governing Body meeting of Chhamaria Anchalik College was held on 28/7/2023 under the chairmanship of Sri Tapan Majumdar, honorable president of this College. As soon as President took chair, the meeting started functioning

As per agenda no 2. The principal of this college read out the last meeting proceeding. As all matters discussed in earlier meeting included in the proceeding, the house has approved it without making any changes.

Regarding agenda No 3:- Initiating discussion regarding agenda no 3, the members of G.B. has directed the Coordinator of IGAC of this college to give a brief account about the progress of NAAC preparation work. Dr. Jamal Uddin Ahmed ~~has given~~, the CO-coordinator of IGAC of this college has given vivid and lucid account about the progress of NAAC preparation work. He said almost 50% work of SSR has been completed and effort has been made to complete the rest portion within a very short period. After a passing discussion, the Governing Body has directed all the teaching and non-teaching of this college to cooperate with IGAC to complete the rest work within a very short period. Then the G.B. has discussed regarding submission UQA and after a threadbare discussion it is decided to submit within the month of September 2023 if Govt does not insist of.

Regarding agenda No 4:- The principal of the college has disclosed before the house about the donation given by Mrs. Kanika Pathak, wife of renowned social worker Late Dalim Pathak of Gunaahat (Dzanbaran) for the construction of college gate. The members of the G.B. are highly appreciated of the noble task and has prayed God for their well being. The Governing Body has also decided unanimously to dedicate the college gate in the name of Kanika Pathak as donor of the college gate. There after, the G.B. has discussed the drawing, plan and estimate of the college gate prepared

by the engineer. After a threadbare discussion, the G.B. has approved the drawing, plan and estimate of the college gate. The Governing Body has also decided to start the construction work of the college gate on from 10th August 2023.

Agenda No. 5 :- Regarding agenda No 5, the principal of the college has informed the house that with due consultation with the G.B. President an ICT Room has been constructed for the students as well as faculty members. All required furniture and computer sets have been purchased. One ~~set~~ computer set costs Rs 21,500/- (Twenty One thousand Five hundred only). All together 11 computer set for ~~ICT~~ ICT Room have been purchased. Three & more computer sets with high resolution have been purchased for library med only. After a threadbare discussion ~~and~~ the G.B. has approved all relevant expenditure related to ICT Room. However, the Governing Body has some suggestion for proper utilization of the ICT room.

Agenda No 6:- Regarding agenda No 6, the principal of the college Chhamaur Anchalik Jr. College, Chhamaur has submitted an application for getting 100% of the fixed deposit for their infrastructural development. An amount of ~~2~~ 20,00,000 (Two lakh) are available to the fixed deposit. The members of the G.B. has deeply discussed the matter and resolved to donate 50% of the total fixed deposit and directed principal to intimate the matter with Jr. College and with related bank.

Regarding agenda no 7:- Principal of the college has disclosed before the house that keeping the NAAC perspective ^{in mind}, the old website of the college has been renewed and modernised by the help of new firm S.S. Technology. Now the college website is more friendly, convenient and comprehensive for NAAC purpose. An amount of Rs 45,000/- (Forty five thousand) and annual renewable fees of Rs 10,000/- (Ten thousand) will be cost for the new website development. After a comprehensive discussion, the G.B. has decided to approve the cost involved in redesigning and developing of new website of the college.

Regarding agenda no 8:- Regarding agenda no 8 principal of the college has informed the house that Annual Audit Report has been prepared by the college has been prepared from the year 2017 to 2022. All the audit report has been prepared by a Chartered Accountant. So, principal of the college has requested all member of the G.B. to discuss the matter ~~at~~ minutely. After a prolong discussion, G.B. has approved the Annual Audit Report. However, the G.B. has suggested to deputise three internal auditors to check the account. The three auditors are

- ① Dr. Ensub Jassani, Asst. Prof. History Dept
- ② Nur Mohammad Al Aman, Asst. Prof. Pol. Science
- ③ Champak Kalite, Social Worker.

Regarding agenda no 9:- Regarding agenda no 9, the Governing Body has approved the tentative budget for proper utilization of Govt.

Fund sanctioned for Infrastructure Development of the college. It is also mentioned here that this tentative budget has been approved by the construction Committee of the college.

Agenda no 10:- The Governing Body of the college has ~~approved~~ decided to extend for another three months e.g. from 1st August to October 2023 to Dr.

Agenda no 10:- The Governing Body of the college has decided to extend the Drawing and Disbursing power of DDC, Md. Nurul Islam Senior most Asst. Prof. of the college to another three months e.g. from August to October 2023 to draw and disburse of salary of the qualified employees of this college only.

Agenda no 11:- Regarding agenda no 11, the Principal of the college has informed the house that Director of Higher Education, Govt. of Assam sent letter to the colleges of Assam on 3rd May/2023 for directing the college authority to sign an MOU with AMTRON in partnership with Team Lease Edtech for improving graduate employability. After reading it DHE letter ~~thoroughly~~ thoroughly, the committee has approved unanimously to sign MOU with AMTRON for better graduate employability and authorised principal to take all necessary action for it.

Agenda no 12:- After a threadbare discussion, the Governing Body has approved to increase the

intake capacity of Political Science Department from 30 seats to 40 seats.

Regarding Agenda No 13. Regarding Agenda No 13, that is related to other matter, Hon'ble G.B. member, Dr. Ganeswar Saha has decided to gradually introduce Science Stream in the college as Multidiscipline stream is the most need more important as per NEP-2020.

Dr. Jamal Uddin Ahmed has suggested to introduce English as Regular or Minor subject from the next academic session. As the matter is very important, a board discussion will be needed. So, the Hon'ble Governing Body of the college has decided to discuss the matter in next G.B. meeting.

Principal of the college has informed the home that attendance rate of the 5 nos of teachers whose services are not yet been provincialised by the Govt. of Assam is very poor. He then showed the attendance rate of 5 teachers in the home. After examining their attendance sheet, the members of the home have deeply concerned with the poor attendance and directed principal to bring this matter into their notice and adhere to regular attendance in the classes.

Then Principal of the college has informed the home regarding introduction of PU-USHA by the Hon'ble Prime Minister of India. The Director of RUSA-ASSAM has given a manual for filling a form enclosed with the manual. After a threebare, discussion

the Governing Body has authorised it to take all possible measures for filling up PU-USHA form so that the college can get better result from it.

Then the Hon'ble president of the G.B. has delivered his speech. In his speech he thanked all the members present in the meeting for their valuable suggestion and cooperation to make the meeting a grand success.

Accepted

29/12/23

President G.B.
Chhamaria Anchalik College
Date

Principal
Chhamaria Anchalik College